

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, MAY 3, 2016

1:00 PM

1. CALL TO ORDER.

******Proclamation Presentation******

******National Correctional Officers and Employees Week' - May 1-7, 2016******

2. CITIZENS' INPUT – AGENDA ITEMS ONLY

3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, APRIL 5, 2016.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 7 IN THE AMOUNT OF \$633,240.20 AND PAYROLL NO. 8 IN THE AMOUNT OF \$649,055.56.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,425,015.13 FROM APRIL 2, 2016 TO APRIL 29, 2016.

6. ANNOUNCEMENTS:

A. A Work Session will be held on Tuesday, May 17, 2016 beginning at 10:00 A.M. in the Commissioners' Conference Room.

B. The next regular Public Meeting will be held on Tuesday, June 7, 2016 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.

C. The Courthouse, Administration Center and related County facilities will be closed on Monday, May 30, 2016 in observance of the Memorial Day Holiday.

- 7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MARCH 2016, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS DEMOTIONS AND TRANSFERS.**

- 9. A MOTION IS NEEDED AUTHORIZING THE LEASING OF A COPYSTAR CS-255ci COPIER FOR PUBLIC SAFETY FROM C.S.P. OFFICE EQUIPMENT AT A COST OF \$88.13 PER MONTH FOR 60 MONTHS.**

- 10. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF JOSEPH PANCERELLA FROM THE NORTHUMBERLAND COUNTY AUTHORITY BOARD, EFFECTIVE JUNE 1, 2016.**

- 11. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF JOSEPH PANCERELLA FROM THE INDUSTRIAL DEVELOPMENT AUTHORITY, EFFECTIVE JUNE 1, 2016.**

- 12. A MOTION IS NEEDED TO APPOINT TRACY NIEHOFF TO A THREE YEAR TERM ON THE BEHAVIORAL HEALTH/INTELLECTUAL DEVELOPMENTAL SERVICES ADVISORY BOARD, EFFECTIVE IMMEDIATELY.**

- 13. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF CHERYL ANN MOROZ FROM THE CHILDREN AND YOUTH ADVISORY BOARD, EFFECTIVE IMMEDIATELY.**

- 14. A MOTION IS NEEDED TO APPOINT MARYROSE MCCARTHY, MARK GIESEN, KATHIE O'GRADY AND RANDI BUEHNER TO A THREE YEAR TERM ON THE CHILDREN AND YOUTH ADVISORY BOARD.**

- 15. A MOTION IS NEEDED TO RATIFY THE PAYMENT OF \$5,000 TO ANDREA PENSYL TO CONDUCT A TITLE SEARCH OF THE NHS YOUTH SERVICES PROPERTY.**

- 16. A MOTION IS NEEDED AUTHORIZING THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO WORK IN CONJUNCTION WITH THE NORTH CENTRAL HIGHWAY SAFETY NETWORK, INC. AS A SPONSOR FOR THE PENNDOT DISTRICT 3 SOUTH COMMUNITY TRAFFIC SAFETY PROJECT AND THE DUI ENFORCEMENT PROGRAM GRANTS.**

- 17. A MOTION IS NEEDED TO RATIFY THE DELEGATION OF SIGNATORIES FOR THE STATE CIVIL SERVICES COMMISSION FOR BH/IDS.**

- 18. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE SIGNATURES CARDS FOR ESTABLISHING A NEW ACCOUNT FOR DEBT SERVICE WITH FNB BANK.**

- 19. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN AND THE TREASURER TO SIGN THE EMERGENCY MANAGEMENT PERFORMANCE GRANT ANNUAL SUBMISSION FORM FOR THE YEAR 2016, AS SUBMITTED BY PUBLIC SAFETY.**

- 20. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT-IN-AID FOR THE PACTT PROGRAM IN THE AMOUNT OF \$19,993.00 FOR THE PROJECT PERIOD OF JULY 1, 2016 TO DECEMBER 31, 2016, AS SUBMITTED BY JUVENILE COURT.**

- 21. MOTION IS NEEDED TO ACCEPT A DEED TRANSFERRING OWNERSHIP OF THE NORTHUMBERLAND COUNTY PRISON PROPERTY, AS WELL AS ALL APPURTENANCES THERETO AND ANY FIXTURES OR STRUCTURES THEREUPON, FROM THE NORTHUMBERLAND COUNTY AUTHORITY, WITH THE COUNTY OF NORTHUMBERLAND ALSO ASSUMING ANY AND ALL OF THE NORTHUMBERLAND COUNTY AUTHORITY'S LIABILITIES RELATED TO THE PRISON PROPERTY.**

- 22. MOTION TO ACCEPT THE TRANSFER OF ALL INSURANCE PROCEEDS RELATED TO THE NORTHUMBERLAND COUNTY PRISON FIRE IN THE POSSESSION OF THE NORTHUMBERLAND COUNTY AUTHORITY.**

- 23. A MOTION IS NEEDED TO ADOPT THE UPDATED TECHNOLOGY USAGE AND SECURITY POLICY, ON BEHALF OF THE DEPARTMENT OF INFORMATION SERVICES.**
- 24. A MOTION IS NEEDED TO AUTHORIZE PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
- A. A Public Hearing will be held June 1, 2016 on the proposed Human Services Plan for Fiscal Years 2016/2017 for the Department of Public Welfare at 217 North Center Street, Sunbury, in Conference Room 2 from 5:00 PM to 6:30 PM.*
 - B. Requests for Proposals for cleaning services for the Northumberland County Human Services Complex, Buildings A, B and C, Administration Center, Courthouse and Career Center.*
- 25. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:**
- A. Coal Royalty Report: Three operators reported collections of \$8,820.03 for the month of February.*
 - B. Tax Claims reported a total of \$472,972.17 was collected in taxes for the period of April 4, 2016 through May 1, 2016.*
 - C. Monthly Fiscal Status Reports for March, 2016, as submitted by the Weatherization Department:*
 - 1. The Department of Energy (DOE) Reports*
 - 2. The Low Income Home Energy Assistance Program (LIHEAP) Crisis Reports*
- 26. A MOTION IS NEEDED TO APPROVE THE PROPOSAL FROM BLACKROCK ENVIRONMENTAL, LLC FOR AN ENVIRONMENTAL SCAN OF THE NHS PROPERTY,**
- 27. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Area Agency on Aging:**
 - (1) April 7-8 (Ratify)** Leadership Development Institute, State College
 - (2) May 25-26** Prime Time Health 2016 Conf., Gettysburg

- B. BH/IDS:**
(4) June 20-22 2016 System of Care Learning Conf., State College
- C. Courts:**
(1) June 5-7 2016 Annual PJ/PACM Conf., State College
- D. Drug and Alcohol:**
(1) April 18-21 (*Ratify*) Substance Abuse Prevention Skills Training, Media
- E. Domestic Relations:**
(1) May 23-25 Spring Director Conference, State College
- F. Planning:**
(1) May 12-13 PA Rail Freight Seminar, Gettysburg
- G. Probation:**
(4) May 3-6 Basic Firearms Academy, Palmyra

(4) June 20-22 Motivational Interviewing Coaching, Lancaster
- H. Public Defender:**
(1) June 2-3 Criminal Law Symposium, Harrisburg
- I. Public Safety:**
(3) May 14-18 PA Emergency Management Conf., Seven Springs
(1) June 1-2 Pennsylvania Justice Network Conf., State College
- J. Register and Recorder:**
(1) April 20-21 (*Ratify*) Landex Users' Conference, State College
- K. Treasurer:**
(1) June 14-17 (*Ratify*) Annual County Treasurer's Assoc. Conf., Erie

28. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS AND PROCLAMATIONS:

- A. Wedding Anniversary:**
1. *Mr. and Mrs. Robert Zigner, Shamokin – 50th Wedding Anniversary*
- B. Birthday:**
1. *Ms. Lena Sechler, Turbotville – 100th Birthday*

C. Proclamations:

1. *'National Correctional Officers and Employees Week' - May 1-7, 2016*
2. *'Emergency Medical Services Week' – May 15-21, 2016*
3. *'Older Americans Month' – May, 2016*

D. National Outstanding Eagle Scout Awards:

1. *Ali A. Alley, M.D.*
2. *James C. Blankenship, M.D.*

E. Class of 2015 Eagle Scout Honorees:

1. *J. Scott Atherton*
2. *David Elmore*

F. Girl Scout Gold Awards:

1. *Jessica J. Henrichs*
2. *Laura A. Kessler*

29. SOLICITOR'S REPORT:

- A. **MOTION TO ADOPT Resolution #40-16** (*Agreement between the Northumberland County Commissioners, on behalf of District Justice Mike Diehl, and Robert Ryder for the purpose of cleaning the District Justice Offices located in Milton*).
- B. **MOTION TO ADOPT Resolution R#41-16** (*Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety, and Northridge Environmental Group for the purpose of compliance with Section 209 of ACT 165 the Hazardous Materials Emergency Response Act*).
- C. **MOTION TO ADOPT Resolution R#42-16** (*Agreement between the Northumberland County Commissioners and CGI Communications, Inc., for the purpose of updating the County's Website*).
- D. **MOTION TO ADOPT Resolution R#43-16** (*Lease Agreement between the Northumberland County Commissioners and Experience Works, Inc., for office space at the Northumberland County Career and Arts Center, located at 2 East Arch Street, Shamokin*).
- E. **MOTION TO ADOPT Resolution R#44-16** (*Resolution of the Northumberland County Board of Commissioners, for the approval of funding in the amount of \$6,382.00 for the Mount Carmel Borough/Lower Anthracite Transportation System (LATS)*).

- F. MOTION TO ADOPT *Resolution R#45-16 (Lease Agreement between the Northumberland County Commissioners and Debra Gemberling, for leasing of a rental property located at 334A North 2nd Street, Sunbury).***

- G. MOTION TO ADOPT *Resolution R#46-16 (Lease Agreement between the Northumberland County Commissioners and Mark Griswold, for leasing of a rental property located at 334B North 2nd Street, Sunbury).***

- H. MOTION TO ADOPT *Resolution R#47-16 (Lease Agreement between the Northumberland County Commissioners and Desiree Feese, for leasing of a rental property located at 336B North 2nd Street).***

- I. MOTION TO ADOPT *Resolution R#48-16 (Commissioners – Budget Amendment as listed):***

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
016-16	Public Safety	\$696,616	-\$696,616	0	+\$ 95,059
017-16	Weatherization	\$140,240	-\$140,240	0	+\$140,240
021-16	Courts	\$175,965	-\$175,965	0	-\$173,818

- J. MOTION TO ADOPT *Resolution R#49-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed)***
 - 1. *Ratify: Northumberland County Children & Youth Social Services Certification Statement (7/1/15-12/31/15).***

 - 2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Harborcreek Youth Services.***

 - 3. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cheryl Humes, Esquire.***

 - 4. *Contract for the Provision of Janitorial Services between Northumberland County Children and Youth and Suncom Industries.***

 - 5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Adelphoi Village, Inc.***

 - 6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Clear Vision Residential Treatment Services, Inc.***

7. *Ratify: Speaking Contract Agreement between Northumberland County Drug and Alcohol Program and Hoop Dreams with Chris Herren, Inc.*
8. *Ratify: Northumberland County Drug and Alcohol Subgrant, Northumberland County Treatment Courts, 2016-2018.*
9. *Contract Agreement between Lancaster County Youth Intervention Center and Northumberland County Juvenile Court Services.*
10. *Agreement for Funding between Northumberland County BH/IDS and Jerome Alex (fiscal training).*
11. *Letter of Agreement for Transportation Services between Northumberland County Behavioral Health and Intellectual/Developmental Services and New Concepts, Inc. (ID Base).*
12. *Infants, Toddlers and Families Medicaid Waiver Agreement between Northumberland County BH/IDS and Pamela Miller.*
13. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Pamela Miller (E.I. Services).*
14. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Area Services, Inc. (Emergency Transportation).*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Timothy A. Witter (Interpreter).*
16. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The Arc, Susquehanna Valley (Recreational Activities).*
17. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Paul's Cab Inc.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list county employees as principals in their Corporation or on their Board of Directors.

30. OLD BUSINESS.

31. NEW BUSINESS.

***** PUBLIC INPUT *****

32. MOTION TO ADJOURN.