

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, AUGUST 2, 2016

1:00 PM

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY**
- 3. MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE COMMISSIONERS' PUBLIC MEETING MINUTES OF TUESDAY, JULY 5, 2016.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCE OFFICE FOR PAYROLL NO. 14 IN THE AMOUNT OF \$658,434.12 AND PAYROLL NO. 15 IN THE AMOUNT OF \$644,293.71.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,100,129.32 FROM JULY 2, 2016 TO JULY 29, 2016.**
- 6. ANNOUNCEMENTS:**
 - A. A Work Session will be held on Tuesday, August 16, 2016 beginning at 10:00 A.M. in the Commissioners' Conference Room.*
 - B. The next regular Public Meeting will be held on Tuesday, September 6, 2016 at 1:00 P.M. in the Public Meeting Room at the Administration Center, 399 Stadium Drive, Sunbury.*
 - C. The Northumberland County Courthouse, Administration Center and related County facilities will be closed on Monday, September 5, 2016 in observance of the Labor Day Holiday.*

- 7. A MOTION IS NEEDED FOR THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JUNE 2016, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 8. A MOTION IS NEEDED TO APPROVE THE EMPLOYEE'S STATUS SHEET LIST OF NEW HIRES, INDIVIDUALS NO LONGER EMPLOYED, PROMOTIONS, DEMOTIONS AND TRANSFERS, AS ITEMS NUMBER 1 THROUGH 16.**

- 9. A MOTION IS NEEDED TO AUTHORIZE THE SIGNATURES OF THE PROPER OFFICIALS FOR THE NORTHUMBERLAND COUNTY'S HAZARDOUS MATERIAL EMERGENCY RESPONSE PREPAREDNESS (HMERP) REPORT FOR CALENDAR YEAR 2015, AS SUBMITTED BY THE PUBLIC SAFETY DEPARTMENT.**

- 10. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE FOLLOWING REQUEST FOR PROPOSALS OPENING:**
 - A. Northumberland County Security Services for the new prison site located at 2000 North West Academy Drive, Coal Township, PA.*

 - B. HVAC Sub-Contractor for the Weatherization Department.*

- 11. A MOTION IS NEEDED TO AWARD THE REQUEST FOR PROPOSALS FOR SECURITY SERVICES AT THE NEW PRISON SITE TO R&P SECURITY COMPANY, INC., MILTON, AT A QUOTE OF \$2,304.00 WEEKLY (128 HOURS).**

- 12. A MOTION IS NEEDED TO AWARD THE REQUEST FOR PROPOSALS FOR HVAC SUB-CONTRACTORS FOR WEATHERIZATION TO LTS PLUMBING AND PAPPY BALUTA AND SONS, AS RECOMMENDED BY WEATHERIZATION COORDINATOR DWAYNE SCICCHITANO.**

- 13. A MOTION IS NEEDED TO RATIFY THE PURCHASE OF A 2016 F-250 XL 4X4 PICK-UP TRUCK WITH SNOW PLOW FROM SUNBURY MOTOR COMPANY, AT A COST OF \$34,677.00, THROUGH THE CO-STARS PROGRAM, AS REQUESTED BY BEHAVIORAL HEALTH AND INTELLECTUAL DEVELOPMENTAL SERVICES.**

14. A MOTION IS NEEDED TO EXTEND THE HOURS FOR RESOLUTION R#157-15, PURCHASE OF SERVICE AGREEMENT WITH PAT MILLER, FROM 250 TO 350 HOURS, AS PREVIOUSLY ADOPTED AT THE PUBLIC MEETING OF DECEMBER 22, 2015, AS REQUESTED BY PROTHONOTARY JUSTIN DUNKELBERGER.

15. A MOTION IS NEEDED TO APPOINT BRUCE SMITH TO THE INDUSTRIAL DEVELOPMENT AUTHORITY BOARD TO FILL THE VACANCY CREATED BY THE RESIGNATION OF JOE PANCERELLA, WHO RESIGNED EFFECTIVE JUNE 1, 2016, WITH A TERM ENDING DECEMBER 31, 2018.

16. A MOTION IS NEEDED TO RATIFY THE ADVERTISEMENT FOR THE FOLLOWING:

A. Public Notice that Children and Youth will conduct a Public Hearing on the 2016-2017 Implementation Plan and the proposed 2017-2018 Needs Based Plan and Budget on Wednesday, August 3, 2016 from 2:00 P.M. to 4:00 P.M. at 322 North Second Street, Sunbury, PA.

17. A MOTION IS NEEDED TO RATIFY THE CHIEF CLERK'S SIGNATURE FOR A HOLD HARMLESS/INDEMNIFICATION AGREEMENT IN EXCHANGE FOR PERMITTING THE COUNTY'S MAINTENANCE DEPARTMENT USE OF KRECO ELECTRIC'S BUCKET TRUCK FOR CHANGING LIGHTBULBS IN THE CAREER LINK.

18. A MOTION IS NEEDED TO ACCEPT THE FINANCIAL STATEMENT FUNDS EXPENDED FOR IMPROVED ADULT PROBATION SERVICES FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016, AS REQUESTED BY ADULT PROBATION CHIEF TIM HEITZMAN.

19. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN TO SIGN A LETTER OF AGREEMENT WITH CARING COMMUNITIES AND NORTHUMBERLAND COUNTY HUMAN SERVICES FOR REFERRALS OF APPROPRIATE INDIVIDUALS FOR MEDICAL AND RELATED SERVICES TO CERTAIN INDIVIDUALS.

20. A MOTION IS NEEDED TO ADOPT R#52-16, LEASE AGREEMENT BETWEEN NORTHUMBERLAND COUNTY AND GANNON ASSOCIATES FOR OFFICE SPACE AT THE NORTHUMBERLAND COUNTY CAREER AND ARTS CENTER, PREVIOUSLY TABLED AT THE PUBLIC MEETING OF JUNE 7, 2016.

21. A MOTION IS NEEDED TO APPROVE THE FOLLOWING REPORTS:

- A. *Coal Royalty Report: 2 operators reported collections of \$4,715.48 for the month of June, 2016.*
- B. *Tax Claims reported a total of \$462,082.15 was collected in taxes for the period of July 1, 2016 through July 29, 2016.*
- C. *Monthly Fiscal Status Reports for June, 2016, as submitted by the Weatherization Department:*
 - 1. *The MA-DHS WAP Low Income Home Energy Assistance Program (LIHEAP) Cumulative Report.*

22. A MOTION IS NEEDED TO APPROVE THE FOLLOWING HONORARY LETTERS:

- A. **Wedding Anniversaries:**
 - 1. *Mr. and Mrs. Glen A. Pfleegor, Sr., Milton – 30th Wedding Anniversary*
 - 2. *Mr. and Mrs. Samuel J. Schiccatano, Coal Township – 40th Wedding Anniversary*
 - 3. *Mr. and Mrs. Jack Kuzo, Kulpmont – 50th Wedding Anniversary*
 - 4. *Mr. and Mrs. John T. Fogarty, Sunbury – 50th Wedding Anniversary*
 - 5. *Mr. and Mrs. Stanley Russell, Watsonstown – 60th Wedding Anniversary*
- B. **Proclamation:**
 - 1. *'YMCA Advocacy Week' – August 1-5, 2016.*

23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

- A. **Adult Probation:**
 - (2) August 1 – 3 (Ratify) Re-Certification Training, Bethlehem
 - (2) August 19 – 21 County Chief's Annual Conf., State College
- B. **BH/IDS:**
 - (1) July 27 -2 (Ratify) IM4Q Annual Training, Harrisburg
- C. **Chief Clerk:**
 - (1) August 7-8 CCAP Conference, Split Rock
- D. **Commissioners:**
 - (2) August 7-10 CCAP Conference, Split Rock

E. Planning:

(1) August 7-9

Shattering Expectations, Chicago

F. Prison:

(2) October 10-November 11

DOC Training (5 weeks), Elizabethtown

24. SOLICITOR'S REPORT:

- A. MOTION TO ADOPT Resolution R#75-16 (Resolution of the Northumberland County Commissioners, supporting the East Central Pennsylvania Regional Task Force Incident Management Team to promote and protect the health, safety and welfare of emergency responders, public officials and the general public from actual, or potential, natural or manmade disasters existing in Northumberland County, neighboring counties and the Commonwealth).**
- B. MOTION TO ADOPT Resolution R#76-16 (Bid Award Agreement between the Northumberland County Commissioners and R&P Security Company, Inc. for security services at the new prison site, 2000 North West Academy Drive, Coal Township). (Ratify)**
- C. MOTION TO ADOPT Resolution R#77-16 (Contract Renewal and Amendment between the Board of Commissioners, on behalf of the Weatherization Department and CMC Energy Services, Inc., to assist in the delivery of services through the Commonwealth of Pennsylvania Weatherization Assistance for the Low-Income Persons Program).**
- D. MOTION TO ADOPT Resolution R#78-16 (Inmate Housing Agreement between the Board of Commissioners, on behalf of the Northumberland County Prison Board, and Columbia County for obtaining space for housing of Northumberland County inmates). (Ratify)**
- E. MOTION TO ADOPT Resolution R#79-16 (Grant Agreement between the Northumberland County Commissioners, on behalf of the Department of Public Safety and the Pennsylvania Emergency Management Agency (PEMA) for State Fiscal Year 2016-2017 for the Radiation Emergency Response Fund (RERF)).**
- F. MOTION TO ADOPT Resolution R#80-16 (Grant Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency and East Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for FFY 2015 State Homeland Security Grant Program).**

- G. MOTION TO ADOPT Resolution R#81-16 (Contract Agreement between the Northumberland County Board of Commissioners and Basco Associates, P.C. dba Buchart Horn Architects for architectural services related to the new prison project in the Township of Coal, contingent upon the waiver of any and all rights to remuneration, compensation, fees or penalties under the previous AIA Document B101-2007 Standard Form of Agreement between Owner and Architect, between BASCO Associates, P.C. dba Buchart Horn Architects, date June 2, 2016, related to the proposed prison project in Sunbury, Pennsylvania and further contingent upon final Solicitor's approval of language pertaining to mechanical, electrical, plumbing evaluation language).**
- H. MOTION TO ADOPT Resolution R#82-16 (Professional and Administrative Services Agreement between the Northumberland County Commissioners, on behalf of the Planning Department, and SEDA-COG for services pertaining to the Community Services Block Grant (CDBG) for Federal Fiscal Year 2015).**
- I. MOTION TO ADOPT Resolution R#83-16 (Subgrantee Agreement between the Commissioners of Northumberland County, on behalf of the Planning Department and Ralpho Township Contract #C000061159, granting a total of \$57,771.11 from the Federal Fiscal Year 2013 Community Development Block Grant funding for storm water channel embankment upgrades and floodplain relief).**
- J. MOTION TO ADOPT Resolution R#84-16 (Resolution between the Northumberland County Commissioners, and Ralpho Township, for the destruction of certain tax records recovered from the estate of the late Charlene Zeigler, Tax Collector).**
- K. MOTION TO ADOPT Resolution R#85-16 (Bid Award Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and Pappy Baluta & Sons Plumbing and Heating to provide HVAC Services to Weatherization clients).**
- L. MOTION TO ADOPT Resolution R#86-16 (Bid Award Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department, and LTS Plumbing to provide HVAC Services to Weatherization clients).**
- M. MOTION TO ADOPT Resolution R#87-16 (Commissioners – Budget Amendments as listed):**

<u>No.:</u>	<u>Dept.:</u>	<u>Debit:</u>	<u>Credit:</u>	<u>Balance:</u>	<u>Effect on Budget:</u>
052-16	C&Y	\$ 1,600	-\$1,600	0	+\$ 1,600
058-16	Juv. Ct.	\$26,981	-\$26,981	0	+\$12,000
059-16	Pub. Safety	\$26,878	-\$26,878	0	+\$ 5,795
061-16	Pub. Safety	\$60,000	-\$60,000	0	+\$30,000
062-16	Pub. Safety	\$ 7,500	-\$ 7,500	0	+\$ 7,500

N. MOTION TO ADOPT *Resolution R#88-16 (Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the named service providers as listed):*

- 1. Contract for the Provision of Dietician Services between The Northumberland County Area Agency on Aging and Scarlet Stout, RDN, LDN.***
- 2. Purchase of Service Agreement between Northumberland County Children and Youth Services and Yuka Hughes (5/1/16-6/30/16).***
- 3. Purchase of Service Agreement between Northumberland County Children and Youth Services and Yuka Hughes (7/1/16-6/30/17).***
- 4. CWEL Agreement between the County of Northumberland and Shakeena Lee, an employee of Northumberland County Children and Youth Services and the University of Pittsburgh-Of the Commonwealth System of Higher Education.***
- 5. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Psychological Services (D&A Program).***
- 6. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Gaudenzia @ Sunbury (D&A Program).***
- 7. Contract Agreement between Northumberland County Drug and Alcohol Services and Gaudenzia, Inc.***
- 8. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Gaudenzia at Sunbury – DUI Treatment Court.***
- 9. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Crossroads Counseling (D&A Program).***
- 10. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Gaudenzia Chambers Hill Adolescent Program.***
- 11. Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Summit Academy.***
- 12. Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northwestern Human Services of PA d.b.a. Susquehanna Center (Behavioral Health Rehabilitative Services).***

13. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Suncom Industries (Vocational Services, non-waiver).*
14. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and The Arc, Susquehanna Valley (Recreational Activities).*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Area Services, Inc. (Emergency Transportation).*
16. *Contract Agreement between Northumberland County Behavioral Health and Intellectual Developmental Services and Central Susquehanna Opportunities, Inc. (Adult Services).*
17. *Contract Agreement between Northumberland County Behavioral Health and Intellectual Developmental Services and Central Susquehanna Opportunities, Inc. (Housing).*
18. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded MH).*
19. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center (E.I. Services).*
20. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and First Step Rehabilitation, Services, LLC (E.I. Services).*
21. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (HCQU).*
22. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Geisinger Community Health Services (Aircard/Nurse).*
23. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northeast Counseling Services (Dr. Patalam Sriharsha, MD).*

24. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and N.O.R.C.O. (CST, Drop-in Centers).*
25. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Parent to Parent Connections, Inc.*
26. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Psychological Services Clinic, Inc. (Outpatient Clinic).*
27. *Infants, Toddlers and Families Medicaid Waiver Operating Agreement between the Office of Child Development and Early Learning, Pennsylvania Department of Human Services.*
28. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Stepping Stones Rehabilitation Inc., PC (E.I. Services).*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (Rabbittransit) (BH).*
30. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I. Services)*
31. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I. Services).*
32. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
33. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (E.I. Services Child-find).*
34. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick.*
35. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I. Services).*
36. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Marijo Christiano.*

37. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Emery Behavioral Health Services (Outpatient Services).*
38. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mike McGranahan, Licensed Therapist.*
39. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Paul Gola (E.I. Services).*
40. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Pamela Miller (E.I. Services).*
41. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jill Oswald (E.I. Services).*
42. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Richard M. Platt (Outpatient Clinic Services).*
43. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Michael Robinson, Esquire.*
44. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jerome J. Alex, Fiscal Services.*
45. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Glenn Mills School.*

The above Agreement, Amendments, Revisions, Grants, Leases and Reports are not with County employees nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors, with the exception of #4. Shakeena Lee is a current employee of Northumberland County.

25. OLD BUSINESS.

26. NEW BUSINESS.

***** PUBLIC INPUT *****

27. MOTION TO ADJOURN.