

**NORTHUMBERLAND COUNTY COMMISSIONERS**

**PUBLIC MEETING AGENDA**

*TUESDAY, JANUARY 28, 2014*

*1:00 PM*

**1. CALL TO ORDER.**

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\*\*\*EMPLOYEE OF THE MONTH FOR JANUARY\*\*\*  
FRANK W. GARRIGAN, SOLICITOR  
NORTHUMBERLAND COUNTY COMMISSIONERS  
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**2. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 2 IN THE AMOUNT OF \$661,249.85.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$7,020,284.43 FROM DECEMBER 21, 2013 TO JANUARY 24, 2014.**
- 6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON JANUARY 6, 2014.**

**7. ANNOUNCEMENTS:**

*A. The Courthouse, Administration Center, Human Services Complex and related County Facilities will be closed on Monday, February 17<sup>th</sup>, 2014 in observance of Presidents' Day.*

**8. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**

*A. Requests for proposals for cleaning services for the Northumberland County Administration Center, Courthouse and Career Center.*

**9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO APPROVE THE EXONERATION OF THE COUNTY PORTION OF TAXES IN THE AMOUNT OF \$720.89 FOR THE PROPERTY LOCATED AT 244 EAST 2<sup>ND</sup> STREET, MOUNT CARMEL, FOR DEMOLITION BY THE BOROUGH, AS SUBMITTED BY THE TAX CLAIMS BUREAU.****10. A MOTION IS NEEDED TO APPROVE THE ADDENDUM TO THE ORIGINAL AGREEMENT WITH COMMONWEALTH SECURITY OF SUNBURY TO INCLUDE THE SPECIAL AND CONFLICTS COUNCIL OFFICE AT A COST OF \$590.00 FOR A CONNECTION FEE AND TEN MONTHS OF SERVICE.****11. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF DECEMBER 2013, AS SUBMITTED BY THE ASSESSMENT OFFICE.****12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE JUVENILE COURT JUDGES' COMMISSION GRANT-IN-AID AWARD IN THE AMOUNT OF \$151,537.00 FOR THE PERIOD OF JULY 1, 2013 TO JUNE 30, 2014, AS SUBMITTED BY JUVENILE COURT SERVICES. (*Ratification*)****13. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE FOLLOWING REPORTS:**

*A. 2013 Report of County Liquid Fuels Tax Fund, as submitted by the County Engineer.*

*B. 2013 Report of Act 44 Tax Fund, as submitted by the County Engineer.*

*C. Monthly Fiscal Status Report for the Department of Energy Low Income Home Energy Assistance Program for the month of December 2013.*

**14. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

- A. Tax Claims Bureau reported a total of \$206,807.04 collected in taxes for the period December 23, 2013 to January 26, 2014, as submitted by the Tax Claims Bureau.*
- B. Assessment Change Report for the period of December 4, 2013 to January 2, 2014, as submitted by the Assessment Office.*
- C. A list of individuals no longer employed and new hires for Northumberland County, as submitted by the Human Resources Department.*

**15. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO RATIFY THE SIGNING OF THE FOLLOWING REPORTS:**

- A. PA Department of Community and Economic Development Fair Housing Annual Reports for reporting years 2012 and 2013.*
- B. Annual Fiscal Status Reports January 1 to December 31, 2013 for the CDBG Entitlement:
  - 1. Contract #C000052849 for contract period October 11, 2012 to October 10, 2017*
  - 2. Contract #C000052080 for contract period February 1, 2012 to January 31, 2017*
  - 3. Contract #C000046103 for contract period September 3, 2009 to September 2, 2014*
  - 4. Contract #C000049451 for contract period July 15, 2010 to July 14, 2015*
  - 5. Contract #C000051650 for contract period November 1, 2011 to October 31, 2016**

**16. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

- A. District Attorney:**
  - (4) February 11-14 - 2014 Mid-Winter Meeting  
(Philadelphia)
  - (1) April 7-9 - 2014 Juvenile Justice Conference  
(Gettysburg)

**17. A MOTION IS NEEDED TO SIGN AND APPROVE THE UNION AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND THE INTERNATIONAL UNION SECURITY, POLICE AND FIRE PROFESSIONALS OF AMERICA (SPF PA) AND ITS AFFILIATED LOCAL 502 (SPF PA) FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2016.**

**A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY CERTIFICATE AND LETTERS:****A. Certificate:**

1. *Frank W. Garrigan, Employee of the month for January*

**B. Wedding Anniversaries:**

1. *Mr. & Mrs. Edward Strike, Mount Carmel – 70<sup>th</sup> Wedding Anniversary*

2. *Mr. & Mrs. William Latsha, Northumberland – 65<sup>th</sup> Wedding Anniversary*

3. *Mr. & Mrs. Caleb Clark, Danville – 40<sup>th</sup> Wedding Anniversary*

**C. Eagle Scout Awards:**

1. *Joshua A. Brown, Milton – Boy Scout Troop #522*

2. *David Everitt, Milton – Boy Scout Troop #522*

**18. SOLICITOR'S REPORT:**

- A. Motion to adopt *Resolution R#04-14* as presented by the Solicitor (*Maintenance and Service Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County District Attorney's Office, and the Pennsylvania Commission on Crime and Delinquency, The Pennsylvania District Attorney's Institute for the Statewide Automated Victim Information and Notification (SAVIN) systems which will enhance existing victims' service efforts by creating and implementing an automated system of notification that will be available to victims 24/7*).
- B. Motion to adopt *Resolution R#05-14* as presented by the Solicitor (*Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2013-2014 Emergency Management Performance Grant (EMPG) in the amount of \$53,517.00 to support the approved personnel costs within the department*).
- C. Motion to adopt *Resolution R#06-14* as presented by the Solicitor (*Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes*).
- D. Motion to adopt *Resolution R#07-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Board of Commissioners acting on behalf of the Northumberland County Court of Common Pleas and April Rivers, Esquire, to act as a Judicial Law Clerk and Secretary/Receptionist for the Senior Judges when they are presiding for the Court of Common Pleas of Northumberland County*).
- E. Motion to adopt *Resolution R#08-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Board of Commissioners, on behalf of the Courts and Ervin Blank Associates for court reporting services*).

**F.** Motion to adopt *Resolution R#09-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

- 1. Contract for the Provision of In-Home Community Services to include Personal Care between The Northumberland County Area Agency on Aging and Warm Hearts Home Care Agency, Inc.*
- 2. Contract Amendment between Community Care Behavioral Health and Northumberland County BH/IDS (Casemanagement Rate Changes).*
- 3. Contract Amendment between Community Care Behavioral Health and Northumberland County BH/IDS (Outpatient MH and PCIT).*
- 4. Northumberland County Behavioral Health/Intellectual Development Disabilities Supports Coordination Organization Annual Qualification Application to submit to the PA Department of Public Welfare, Office of Development Programs.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**19. OLD BUSINESS.**

**20. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**21. MOTION TO ADJOURN.**