

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, APRIL 1, 2014

1:00 PM

1. CALL TO ORDER.

2. CITIZENS' INPUT – AGENDA ITEMS ONLY

3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 7 IN THE AMOUNT OF \$784,674.02.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,141,846.59 FROM MARCH 15, TO MARCH 28, 2014.

6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON MARCH 18, 2014.

7. ANNOUNCEMENTS:

A. The Courthouse, Administration Center and related county facilities will be closed on Friday, April 18th, in observance of the Good Friday Holiday.

8. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE FOLLOWING BID OPENING:

A. Superstructure Replacement, County Bridge No. 43, which were opened this morning at 10:30 A.M in the Administration Center.

9. A MOTION IS NEEDED TO ACCEPT THE BIDS FOR TABULATION AND REVIEW WITH A DECISION TO BE MADE ON AWARDING OR REJECTING THEM AT A FUTURE PUBLIC MEETING.

10. CORRESPONDENCE:

A. Letters were received from the Pennsylvania Department of Aging in recognition and appreciation of the following individuals from Area Agency on Aging:

- 1. Mary Barrett, the BRAVO Award given to a local APPRISE Coordinator for impressive achievement in the area of collaboration.*
- 2. Theresa McCabe, the 2014 Best Practice Award for Excellence in Nutrition for Older Pennsylvania given for her dedication and innovation in expanding nutrition services to the older adults in Northumberland County.*
- 3. Carolyn Mull, the Pennsylvania Department of Aging's Outstanding Senior Community Service Employment Program Participant Award given for her positive work ethic and strong initiative of self confidence.*

11. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AMENDMENT #1 TO THE SUBGRANT AWARD NOTICE FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY IN THE AMOUNT OF \$79,948.00 FOR THE "VICTIM WITNESS SERVICES PROGRAM" SUBGRANT #2013-VS-ST-23767, FOR PROJECT PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2014, AS SUBMITTED BY THE NORTHUMBERLAND COUNTY DISTRICT ATTORNEY.

12. A MOTION IS NEEDED AUTHORIZING CHILDREN & YOUTH SERVICES TO PURCHASE TWO 2014 DODGE JOURNEYS SE AWD AT A COST OF \$48,152.00 FROM ZIMMERMAN ENTERPRISE, INC. THROUGH THE COSTARS PROGRAM.

13. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN OR HIS DESIGNEE TO SIGN THE APPLICATION FOR THE CONTINUATION OF PARTICIPATING IN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF GENERAL SERVICES FEDERAL SURPLUS PROPERTY PROGRAM.

14. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE JUVENILE COURT JUDGES' COMMISSION GRANT-IN-AID AWARD NOTIFICATION FOR THE PERIOD JULY 1, 2013 TO JUNE 30, 2014 IN THE AMOUNT OF \$151,537.00, AS SUBMITTED BY JUVENILE COURT SERVICES.

15. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:

A. Tax Claims Bureau reported a total of \$251,654.03 collected in taxes for the period March 16 through March 30, 2014, as submitted by the Tax Claims Bureau.

B. Rail Car Movement Report, agreement #820755, for the Moran Industries Grant.

16. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Area Agency on Aging:

(2) April 30-May 2

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2014 PA Department of Aging
Nutrition and Primetime Health
Conference (*Gettysburg*)

B. Assessment:

(3) May 6-9 (*Ratify*)

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Assessors 66th Annual Conference
(*Seven Springs*)

C. BH/IDS:

(3) April 8-10

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TR450 Intro to Intensive Case
Management/Resource Coordination
(*Bethlehem*)

D. District Attorney:

(1) April 21-24

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Leadership Training for Prosecutors
(*State College*)

E. Domestic Relations:

(1) May 7-9 (*Ratify*)

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Directors Conference
(*State College*)

F. Public Safety:

(2) May 29-June 1

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International Hazardous Materials
Response Teams Conference
(*Baltimore, MD*)

G. Register & Recorder:

(2) June 9-13

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PA Recorder of Deeds Conference
(*Erie*)

H. Treasurer:

(1) June 3-6

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Annual County Treasurers'
Association Conference (*Lancaster*)

17. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:

A. Eagle Scout Award:

1. Christian Stump, Dornsife, Boy Scout Troop #311

B. Wedding Anniversaries:

1. Mr. & Mrs. Albert Lagerman, Sr., Trevorton – 50th Wedding Anniversary

2. Mr. & Mrs. LaVerne Smeltz, Dalmatia, 50th Wedding Anniversary

18. SOLICITOR’S REPORT:

A. Motion to adopt *Resolution R#22-14* as presented by the Solicitor (*Lease renewal between the Northumberland County Board of Commissioners, on behalf of the Engineer and New Enterprise Stone & Lime Company extending the term of the mineral agreement through April 30, 2015*).

B. Motion to adopt *Resolution R#23-14* as presented by the Solicitor (*Contract between the Northumberland County Commissioners and West, a Thomson Reuters Business to provide online legal research services for the Solicitor’s Office*). (Ratification)

C. Motion to adopt *Resolution R#24-14* as presented by the Solicitor (*Memorandum of Understanding between the Northumberland County Commissioners, on behalf of the District Attorney’s Office, and Psychological Services Clinic, Inc to conduct an evaluation of a defendant*).

D. Motion to adopt *Resolution R#25-14* as presented by the Solicitor (*Memorandum of Understanding between the Board of Commissioners, on behalf of the District Attorney’s Office and H2 Transcription to provide transcription services for homicide cases*).

E. Motion to adopt *Resolution R#26-14* as presented by the Solicitor (*Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes*).

F. Motion to adopt *Resolution R#27-14* as presented by the Solicitor (*Commissioners – Budget Amendment as listed*):

| <u>No.</u> | <u>Department</u> | <u>No. of Items</u> | <u>Debit</u> | <u>Credit</u> | <u>Balance</u> | <u>Effect on Budget</u> |
|------------|-------------------|-------------------------|--------------|---------------|----------------|-----------------------------|
| 024-14 | Juvenile Court | 1 | \$10,228 | \$10,228 | 0 | +\$9,531 |

G. Motion to adopt *Resolution R#28-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Ratify: Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and M.H. caregiver for C.H.*
2. *Ratify: Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and D.H. caregiver for R.H.*
3. *Contract Agreement between Northumberland County Drug & Alcohol Services and Crossroads Counseling, Inc.*
4. *Ratify: Northumberland County Human Services Non-Block Grant Report Certification Statement.*
5. *Ratify: Area Agency on Aging grant application for the Pennsylvania Department of Aging Community Center Grant.*
6. *Lease Agreement between Northumberland County Area Agency on Aging and Northumberland County Authority.*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

19. OLD BUSINESS.

20. NEW BUSINESS.

***** PUBLIC INPUT *****

21. MOTION TO ADJOURN.