

**NORTHUMBERLAND COUNTY COMMISSIONERS**

**PUBLIC MEETING AGENDA**

*TUESDAY, APRIL 15, 2014*

*1:00 PM*

**1. CALL TO ORDER.**

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**RECOGNITION OF AREA AGENCY ON AGING'S EMPLOYEES**

**Mary Barrett, APPRISE Coordinator**

**Carolyn Mull, Fiscal Technician**

**Teresa McCabe, Senior Center Services Supervisor**

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**2. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

**4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 8 IN THE AMOUNT OF \$667,037.54.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$2,800,489.53 FROM MARCH 29, TO APRIL 11, 2014.**

**6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON APRIL 1, 2014.**

**7. CORRESPONDENCE:**

- A. At the request of Tiffany Kaseman, Deputy Chief Assessor, and in cooperation with the American Foundation for Suicide Prevention, a dress down day will be held on Friday, May 9, 2014.*

**8. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE FOLLOWING:**

- A. Bids for the selling of two weatherization vehicles. (Ratification)*

**9. RECOGNIZE THE CONTROLLER FOR A REPORT ON THE FOLLOWING REQUEST FOR PROPOSALS OPENING:**

- A. Bids for the leasing of two tracts of farmland*

**10. A MOTION IS NEEDED TO ACCEPT THE BIDS FOR LEASING OF TWO TRACTS OF FARMLAND LOCATED IN NORTHUMBERLAND COUNTY AND AWARD THEM AS FOLLOWS:**

- A. Jay Bacon Site to Robert.C. Snyder Farms, Inc., Northumberland, at their bid price of \$75.00 per acre.*
- B. Four Seasons Site to Strouse Farms, Northumberland, at their bid price of \$225.00 per acre.*

**AS RECOMMENDED BY COUNTY ENGINEER CHARLES HOPTA, JR.**

**11. A MOTION IS NEEDED TO AWARD THE BID FOR THE SUPERSTRUCTURE REPLACEMENT OF NORTHUMBERLAND COUNTY BRIDGE NO. 43 TO REDROCK CONSTRUCTION, MIFFLINTOWN, AT THE LOW BID QUOTE OF \$138,885.00 AS RECOMMENDED BY WILSON CONSULTING GROUP, INC. AND COUNTY ENGINEER CHARLES HOPTA, JR.**

**12. A MOTION IS NEEDED TO AWARD THE BIDS FOR CLEANING SERVICES TO SERVICE MASTER CLEAN, HARRISBURG, AT THEIR BID QUOTE OF \$153,900.00, AS RECOMMENDED BY MAINTENANCE DIRECTOR, DALE HENRY.**

**13. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF MARCH 2014, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 14. A MOTION IS NEEDED TO AUTHORIZE THE COMMISSIONERS TO APPROVE AND SIGN A CHANGE ORDER FOR THE CONTRACT WITH MOTOROLA SOLUTIONS, INC. (CONTRACT #00118351, DATED: JUNE 26, 2013) FOR ADDITIONAL IMPROVEMENTS AND EQUIPMENT FOR THE 911 RADIO PROJECT IN THE AMOUNT OF \$470,000.00.**
  
- 15. A MOTION IS NEEDED TO APPROVE A CHANGE ORDER WITH RADIO MAINTENANCE, INC. (CONTRACT #012-083 COSTARS) FOR THE PURCHASE OF ADDITIONAL KENWOOD MOBILE AND CAR RADIO EQUIPMENT FOR THE UTILIZATION BY NORTHUMBERLAND COUNTY LAW ENFORCEMENT AGENCIES, INCLUDING: MOUNT CARMEL BOROUGH, MOUNT CARMEL TOWNSHIP, KULPMONT, SHAMOKIN, COAL TOWNSHIP, RALPHO TOWNSHIP, ZERBE TOWNSHIP, SUNBURY, NORTHUMBERLAND, POINT TOWNSHIP, NORTHUMBERLAND COUNTY SHERIFF AND THE NORTHUMBERLAND COUNTY PROBATION DEPARTMENT IN THE AMOUNT OF \$197,869.25 IN CONNECTION WITH THE 911 RADIO PROJECT.**
  
- 16. A MOTION IS NEEDED TO AUTHORIZE THE PROTHONOTARY, REGISTER OF WILLS, CLERK OF ORPHAN'S COURT AND THE CORONER TO PROVIDE ANY DISABLED WAR VETERAN OR MEMBER OF THE ARMED FORCES, OF ANY WAR OR ARMED CONFLICT IN WHICH THE UNITED STATES HAS BEEN, IS NOW OR SHALL THEREAFTER BE ENGAGED, A CERTIFIED COPY OF ANY DEATH CERTIFICATE, BIRTH CERTIFICATE, MARRIAGE CERTIFICATE OR DECREE OF DIVORCE, FOR USE IN CONNECTION WITH ANY CLAIM FOR DEATH BENEFITS, COMPENSATION ALLOWANCE, FAMILY OR DEPENDENCY ALLOTMENT FREE OF CHARGE PURSUANT TO TITLE 51, SECTION 9201(a) OF THE PENNSYLVANIA STATUTES.**
  
- 17. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT IN AID SUBGRANT #25423 FOR THE VICTIMS OF JUVENILE OFFENDERS (VOJO) PROGRAM IN THE AMOUNT OF \$18,873.00 FOR PROJECT PERIOD JULY 1, 2014 TO JUNE 30, 2015, AS SUBMITTED BY JUVENILE COURT SERVICES.**
  
- 18. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE COMMUNITY EXPRESSION OF INTEREST FOR LAND BANK TRAINING AND TECHNICAL ASSISTANCE PROJECT WITH THE HOUSING ALLIANCE OF PENNSYLVANIA, AS SUBMITTED BY THE PLANNING DEPARTMENT.**
  
- 19. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA DEPARTMENT ON CRIME AND DELINQUENCY SUB-GRANT #25394 IN THE AMOUNT OF \$458,588.00 FOR THE PROJECT PERIOD OF JULY 1, 2014 TO JUNE 30, 2015 FOR THE NORTHUMBERLAND COUNTY TREATMENT COURTS, AS SUBMITTED BY DRUG AND ALCOHOL.**

**20. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

- A. Tax Claims Bureau reported a total of \$303,278.82 collected in taxes for the period March 31, 2014 to April 13, 2014, as submitted by the Tax Claims Bureau.*
- B. Assessment Change Report for the period of March 4, to April 1, 2014.*
- C. Coal Royalty Report: Four operators reported collections of \$29,622.05 for the month of February 2014, as submitted by the County Engineer.*
- D. A list of individuals no longer employed and new hires for Northumberland County, as submitted by the Human Resources Department.*

**21. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

- A. BH/IDS:**  
(1) April 28-29 - Family Based Mental Health Training  
(Philadelphia)
- B. Commissioners:**  
(1) August 3-6 - 2014 Annual CCAP Conference  
(Lancaster)
- C. Prothonotary:**  
(1) July 8-11 - PA State Association of Prothonotaries  
and Clerks of Courts (Seven Springs)
- D. Public Safety:**  
(2) April 23-24 - PEMA Quarterly Training  
(Breinigsville)

**22. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY CERTIFICATES AND PROCLAMATION:**

- A. Certificates of Recognition:**
  - 1. Ms. Mary Barrett, APPRISE Coordinator, Area Agency on Aging, for being chosen to receive the BRAVO Award from the PA Department of Aging.*
  - 2. Ms. Carolyn Mull, Fiscal Technician, Area Agency on Aging, for being selected to receive the PA Department of Aging's Outstanding Senior Community Service Employment Program Participant Award.*
  - 3. Ms. Teresa McCabe, Senior Center Services Supervisor, Area Agency on Aging, for being chosen the 2014 Best Practice in Nutrition for Older Pennsylvanians from the Department of Aging.*

**B. Proclamation:**

1. *Celebrating the 100<sup>th</sup> Anniversary of the establishment of the Nationwide Cooperative Extension System.*

**23. SOLICITOR'S REPORT:**

- A. Motion to adopt *Resolution R#29-14* as presented by the Solicitor (*Service Contract between the Northumberland County Board of Commissioners and Sunbury Supply for completing routine service (spring and fall) for the existing air conditioning and heating equipment at the Administration Center, Career Center and Courthouse*).
  
- B. Motion to adopt *Resolution R#30-14* as presented by the Solicitor (*Memorandum of Understanding between the Northumberland County Board of Commissioners, on behalf of the District Attorney and John S. O'Brien, II, M.D., J.D. for expert witness/consultation services*).
  
- C. Motion to adopt *Resolution R#31-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
  1. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Abilities in Motion.*
  2. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Danville Child Development Center.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**24. OLD BUSINESS.**

**25. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**26. MOTION TO ADJOURN.**