

**NORTHUMBERLAND COUNTY COMMISSIONERS**

**PUBLIC MEETING AGENDA**

***TUESDAY, MAY 20, 2014***

***1:00 PM***

1. **CALL TO ORDER.**
2. **CITIZENS' INPUT – AGENDA ITEMS ONLY**

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\*\*\*PRESENTATION OF A PROCLAMATION\*\*\*  
MAY 18<sup>th</sup>-24<sup>th</sup> EMERGENCY MEDICAL SERVICES WEEK  
TO  
SUSQUEHANNA EMERGENCY HEALTH SERVICES COUNCIL  
STAFF MEMBER AMANDA KREBS-STANCAVAGE  
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3. **UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

4. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 10 IN THE AMOUNT OF \$663,279.83.**
5. **A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$1,751,297.15 FROM MAY 3, TO MAY 16, 2014.**
6. **A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON MAY 6, 2014.**

**7. ANNOUNCEMENTS:**

*A. Area Agency on Aging, in cooperation with the Pennsylvania Department of Aging, is pleased to announce that the Pennsylvania Farmers Market Nutrition Program Vouchers are available for Northumberland County Citizens for those who meet the criteria beginning June 2, 2014.*

*B. The Courthouse, Administration Center and related County Facilities will be closed on Monday, May 26<sup>th</sup> in observance of Memorial Day.*

**8. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY SUB-GRANT #2012-IP-SI-24557 IN THE AMOUNT OF \$59,141.00 FOR THE PROJECT PERIOD 10/01/13 TO 06/30/14 FOR THE ELECTRONIC MONITORING PROGRAM, AS SUBMITTED BY ADULT PROBATION. (Ratification)**

**9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PROPOSAL FROM T-ROSS BROTHERS CONSTRUCTION INC., IN THE AMOUNT OF \$10,188.00 FOR THE INSTALLATION OF INCREASED SECURITY ITEMS AT THE MAGISTERIAL DISTRICT COURT IN MILTON WITH REIMBURSEMENT FROM THE ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS (AOPC).**

**10. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF APRIL, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**11. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$140,629.46 collected in taxes for the period May 5<sup>th</sup>, to May 18<sup>th</sup>, 2014, as submitted by the Tax Claims Bureau.*

*B. Coal Royalty Report: Three operators reported collections of \$5,128.99 for the month of March 2014, as submitted by the County Engineer.*

*C. Assessment Change Report for the period April 3<sup>rd</sup> to May 1<sup>st</sup>, 2014, as submitted by the Assessment Office.*

*D. A list of individuals no longer employed and new hires for Northumberland County, as submitted by the Human Resources Department.*

*E. Monthly Fiscal Status Report for the Low Income Home Energy Assistance Program for the month of April, as submitted by the Weatherization Department.*

12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN AMENDMENT #1 TO THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY SUB-GRANT #2013-IP-SD-24504 FOR PROJECT PERIOD JULY 1, 2013 TO JUNE 30, 2014 IN THE AMOUNT OF \$385,675.00 FOR THE NORTHUMBERLAND COUNTY TREATMENT COURTS, AS SUBMITTED BY DRUG & ALCOHOL.

13. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO EXECUTE THE "OPTION TO PURCHASE" FOR THE CENTER CAMPUS PARKING LOT CURRENTLY UNDER LEASE WITH PENN HOMES AS APPROVED BY LEASE ADDENDUM 2011 AT THE COMMISSIONER PUBLIC MEETING HELD ON DECEMBER 6, 2011.

14. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Children & Youth:

(2) June 17-20 - PCYA June 2014 Annual Meeting  
(Gettysburg)

B. Tax Claims:

(1) October 13-17 - PA Tax Claim Bureau 2014 Fall  
Conference (Williamsport)

15. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY PROCLAMATION AND LETTERS:

A. Proclamation:

1. *Emergency Medical Services Week – May 18-24, 2014*

B. Girl Scout Gold Award:

1. *Melissa Rishel, Paxinos, Girl Scout Troop #6114*

C. Eagle Scout Awards:

1. *Daniel M. Adams, Watsontown, Boy Scout Troop #342*

2. *Samuel Funk, Sunbury, Boy Scout Troop #342*

3. *Jack Mihalik, 2013 Eagle Scout Class Honoree, for being a distinguished leader as Chairman of the leadership board.*

4. *Larry Wolfe, 2013 Eagle Scout Class Honoree, for being a distinguished leader for Troop #67*

**16. SOLICITOR’S REPORT:**

- A. Motion to adopt **Resolution R#44-14** as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners, on behalf of the Northumberland County Children & Youth and Northumberland County Juvenile Court Services regarding a policy concerning the funeral-related expenses of minor children of indigent families*).
- B. Motion to adopt **Resolution R#45-14** as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department and Jim Olcese for heating, ventilation and air conditioning services*).
- C. Motion to adopt **Resolution R#46-14** as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners, for the approval of funding in the amount of \$5,526.00 for the Mount Carmel Borough/Lower Anthracite Transportation System (LATS)*).
- D. Motion to adopt **Resolution R#47-14** as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and Vincent V. Rovito, Jr., Esquire to represent the Tax Claims Bureau in legal matters*).
- E. Motion to adopt **Resolution R#48-14** as presented by the Solicitor (*Resolution of the Northumberland County Commissioners, on behalf of the Tax Claims Bureau for exoneration of taxes*).
- F. Motion to adopt **Resolution R#49-14** as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>No. of Items</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
048-14	C&Y	2	\$ 8,583	\$ 8,583	0	+\$ 7,083
054-14	Public Safety	2	\$25,000	\$25,000	0	+\$25,000

- G. Motion to adopt **Resolution R#50-14** as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
  1. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and K.B. caregiver for G.B.*
  2. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and T.C. caregiver for B.C.*

3. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and J.Y. caregiver for M.Y.*
4. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and D.M. caregiver for M.M.*
5. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and J.W. caregiver for T.W.*
6. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and K.D. caregiver for E.D.*
7. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and S.S. caregiver for R.R.*
8. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and M.H caregiver for E.W.*
9. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and J.R. caregiver for C.R.*
10. *Contract for the Provision of Pennsylvania Caregiver Support Program between Northumberland County Area Agency on Aging and J.T.K. caregiver for L.T.*
11. *Contract for the Provision of Grandparent Caregiver Support Program between Northumberland County Area Agency on Aging and D.E. caregiver for D.E and D.E.*
12. *Contract for the Provision of Grandparent Caregiver Support Program between Northumberland County Area Agency on Aging and C.N caregiver for M.L., W.L. and B.L.*
13. *Contract Agreement between Northumberland County Children and Youth Services and Marybeth Bergen, CI & CT, SC:L (Language Interpreter).*
14. *Ratify: Northumberland County Children & Youth Social Service Programs Certification Statement (7/1/13-3/31/14).*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**17. OLD BUSINESS.**

**18. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**19. MOTION TO ADJOURN.**