

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, NOVEMBER 18, 2014***

***1:00 PM***

**1. CALL TO ORDER.**

**2. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**3. UPDATE ON BUDGET AND FINANCIAL CONDITION OF THE COUNTY.**

**4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 23 IN THE AMOUNT OF \$680,074.69.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$1,428,448.41 FROM OCTOBER 25 TO NOVEMBER 13, 2014.**

**6. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON OCTOBER 28, 2014.**

**7. ANNOUNCEMENT:**

***A. The Northumberland County Veteran Affairs Office will hold monthly outreach programs throughout Northumberland County. Please contact Belinda Albright, Director of Veterans Affairs at 570-988-4213 for more information.***

**8. A MOTION IS NEEDED TO AUTHORIZE PERMISSION TO ADVERTISE THE FOLLOWING:**

*A. An ordinance to impose a county fee of \$5.00 for each non-exempt vehicle registered within the County.*

**9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE DEPARTMENT OF ENERGY LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) FOR THE MONTH OF SEPTEMBER, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**

*(ratification)*

**10. A MOTION IS NEEDED TO APPOINT MR. RICHARD J. SHOCH, SUNBURY, AS THE COMMISSIONER REPRESENTATIVE TO THE NORTHUMBERLAND COUNTY CONSERVATION DISTRICT BOARD FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2015 TO DECEMBER 31, 2015.**

**11. A MOTION IS NEEDED TO APPOINT MR. CHARLES HOPTA, JR., TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2015 TO DECEMBER 31, 2015.**

**12. THE CHAIR WILL RECOGNIZE THE CONTROLLER FOR A REPORT ON THE OPENING OF THE BIDS FOR THE SUPPLY AND DELIVERY OF HOME HEATING OIL, WHICH WERE OPENED THIS MORNING AT 10:30 A.M. IN THE ADMINISTRATION CENTER.**

**13. A MOTION IS NEEDED TO AWARD THE BID FOR THE SUPPLY AND DELIVERY OF HOME HEATING OIL FOR VARIOUS COUNTY BUILDINGS TO SUPERIOR PLUS ENERGY SERVICES, EXTON, PA, \$.1550 PER GALLON, DEALER HANDLING CHARGE, AS RECOMMENDED BY COUNTY ENGINEER CHARLES HOPTA, JR.**

**14. A MOTION IS NEEDED TO AUTHORIZE THE HAY GROUP TO DO AN ANALYSIS ON THE EARLY RETIREMENT INCENTIVE.**

**15. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE COMMUNITY DEVELOPMENT BLOCK GRANT FLAGGED ACTIVITIES REPORTING SCHEDULE – REASONS FOR DELAY AND REMEDIATION PLAN FOR CONTRACT #C000052849. *(Ratification)***

- 16. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF OCTOBER 2014, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
  
- 17. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FOR NORTHUMBERLAND COUNTY PROFESSIONAL AUDITING SERVICES FOR YEARS ENDING 2015, 2016, 2017, 2018, AND 2019 AT THEIR QUOTE OF \$523,000, PLUS AN ADDITIONAL \$6,000 FOR THE 911 TRIENNIAL AUDIT.**
  
- 18. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE JUVENILE COURT JUDGES' COMMISSION GRANT-IN-AID AWARD NOTIFICATION IN THE AMOUNT OF \$151,537.00 FOR THE PERIOD JULY 1, 2014 TO JUNE 30, 2015, AS SUBMITTED BY JUVENILE COURT SERVICES.**
  
- 19. A MOTION IS NEEDED AUTHORIZING A REFUND TO KENNETH F. HEFFNER IN THE AMOUNT OF \$227.42 FOR PARCEL #057-00-041-078-A LOCATED IN SUNBURY, DUE TO HIS APPROVAL FOR THE REAL ESTATE PROPERTY TAX EXEMPTION UNDER THE PENNSYLVANIA DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, AS SUBMITTED BY VETERANS AFFAIRS.**
  
- 20. THE CHAIR WILL ENTERTAIN A MOTION TO RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE BEHAVIORAL HEALTH & INTELLECTUAL DEVELOPMENTAL SERVICES ADVISORY BOARD FOR A THREE YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2017:**
  - A. Ms. Susan Bickhart, Sunbury*
  - B. Ms. Frances Culp, Shamokin*
  - C. Ms. Ann Reeves, Watsontown*
  - D. Ms. Delores Splane, Shamokin*
  - E. Ms. Connie Tressler, Herndon*
  - F. Mr. Mark Giesen, Northumberland*
  - G. Mr. William Paul, Herndon*
  - H. Mr. Renee Warner, Watsontown*
  
- 21. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY GRANT IN AID APPLICATION FOR THE NORTHUMBERLAND COUNTY JUVENILE COURT SERVICES BUILDING TRADES PROGRAM IN THE AMOUNT OF \$25,000 FOR PROJECT PERIOD JANUARY 1, 2015 TO SEPTEMBER 30, 2015, AS SUBMITTED BY JUVENILE COURT SERVICES.**

**22. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$139,964.48 collected in taxes for the period October 27, to November 16, 2014, as submitted by the Tax Claims Bureau.*

*B. Coal Royalty Report: five operators reported collections of \$8,088.85 for the month of September 2014, as submitted by the County Engineer.*

*C. Assessment Change Report for the period of October 6, to November 11, 2014, as submitted by the Assessment Office.*

**23. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE FISCAL MONITORING REPORT FOR THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, AS SUBMITTED BY THE PLANNING DEPARTMENT.**

**24. A MOTION IS NEEDED TO AUTHORIZE THE TRANSFER OF PARCELS NO. 057-00-041-125, NO. 045-00-042-100, AND NO. 044-00-043-075 TO THE ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY.**

**25. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**

**A. Public Safety:**

(2) November 18-20

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Eastern Area PEMA Quarterly Training (*Wyomissing*)

**26. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTER:**

**A. Wedding Anniversary:**

- 1. Mr. & Mrs. Gig Thomas, Coal Township, 40<sup>th</sup> Wedding Anniversary*
- 2. Mr. & Mrs. Fred Kropa, Northumberland, 50<sup>th</sup> Wedding Anniversary*

**27. SOLICITOR'S REPORT:**

*A. Motion to adopt Resolution R#113-14 as presented by the Solicitor (Agreement between the County of Northumberland and Sean P. Madden for providing services to the Adult Probation Department through the DUI Program by assisting the office with completing Court Reporting Network Evaluations (CRNE) that are mandatory for upcoming Court hearings). (Ratification)*

- B. Motion to adopt *Resolution R#114-14* as presented by the Solicitor (*Grant Agreement between the Northumberland County Commissioners and the Commonwealth of Pennsylvania, Pennsylvania Energy Development Authority for the Career Center Boiler Upgrade project*). (Ratification)
  
- C. Motion to adopt *Resolution R#115-14* as presented by the Solicitor (*Professional Services Agreement between the Northumberland County Commissioners and Catino Associates, Inc. consulting engineers for the heating system improvements for the Career Center*).
  
- D. Motion to adopt *Resolution R#116-14* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners, on behalf of the Weatherization Department and Horizon Information Systems for the annual software maintenance and end user license agreement*).
  
- E. Motion to adopt *Resolution R#117-14* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
202-14	Public Safety	\$ 3,793	\$ 3,793	0	+\$ 2,707
203-14	Sheriff	\$10,495	\$10,497	0	+\$10,497

- F. Motion to adopt *Resolution R#118-14* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
  1. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Kulpmont Borough.*
  2. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and the Salvation Army (Sunbury, PA).*
  3. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and the Salvation Army (Shamokin, PA).*
  4. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Neighbors Helping Neighbors.*
  5. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Mt. Carmel Township.*
  6. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Hand Up Foundation.*

7. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Mt. Carmel Borough.*
8. *2015 Northumberland County State Food Purchase Program Agreement between Northumberland County Adult Services Program and Northumberland County Housing Authority.*
9. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the YOUTH SERVICES AGENCY.*
10. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Diakon Child Family & Community Ministries.*
11. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Gaudenzia Chambers Hill Adolescent Program.*
12. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the SUMMIT ACADEMY.*
13. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Northwestern Academy.*
14. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Behavioral Health Specialist, Inc.*
15. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Lycoming County Children & Youth.*
16. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and Glen Mills.*
17. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Manos House, Drug & Alcohol Rehabilitation Services, Inc.*
18. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Adelphoi Village Inc.*
19. *Purchase of Service Agreement between Northumberland County Juvenile Court Services Agency and the Cornell Abraxas Group Inc., Youth & Family Services.*
20. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Central Susquehanna Intermediate Unit, 16 (E.I.)*
21. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Diane Altomare (E.I.).*
22. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Nancy Brown (E.I.).*

23. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Jennifer Deegan (E.I.)*
24. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Steve Hauer (E.I.).*
25. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I.).*
26. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Tara Higgins (E.I.).*
27. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Susan McCormick (E.I.).*
28. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Christine/Anthony Puccio (E.I.).*
29. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Hope Enterprises, Inc. (E.I.).*
30. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Program and Provider Contract between Northumberland County BH/IDS and Hope Enterprise, Inc.*
31. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Suncom Industries, Inc. (Vocational Services, Non-waiver).*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**28. OLD BUSINESS**

**29. NEW BUSINESS:**

**\*\*\* PUBLIC INPUT \*\*\***

**30. MOTION TO ADJOURN.**