

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, DECEMBER 23, 2014***

***1:00 PM***

- 1. CALL TO ORDER.**
- 2. CITIZENS' INPUT – AGENDA ITEMS ONLY**
- 3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 2, 2014 AND THE SPECIAL PUBLIC MEETING HELD ON DECEMBER 2, 2014 AT 6:00 PM.**
- 4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$673,126.83 AND PAYROLL NO. 26 IN THE AMOUNT OF \$655,828.15.**
- 5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$2,790,385.63 FROM NOVEMBER 25<sup>TH</sup> TO DECEMBER 19<sup>TH</sup>, 2014.**
- 6. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2014, AS SUBMITTED BY THE ASSESSMENT OFFICE.**
- 7. A MOTION IS NEEDED AUTHORIZING PAYMENT OF \$181,437.88 FOR THE 2014 MEDICAL INSURANCE WAIVERS FOR HEALTH & WELFARE BENEFITS, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT. (*Ratification*)**

**8. ANNOUNCEMENT:**

*A. The City of Sunbury has notified the Commissioners that the address of the Northumberland County Administration Center will be changed from 399 South Fifth Street to 399 Stadium Drive effective, January 1, 2016. It will be posted as Stadium Drive & S. 5<sup>th</sup> St. for a year beginning January 1, 2015, at which time the S. 5<sup>th</sup> St. would be removed from the sign.*

**9. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE THE DATES OF THE 2015 PRISON BOARD MEETINGS.**

**10. A MOTION IS NEEDED TO APPROVE THE LIST OF PROPERTIES TO SELL AT THE REPOSITORY SALE SCHEDULED FOR JANUARY 29, 2015, AS SUBMITTED BY THE TAX CLAIMS BUREAU.**

**11. A MOTION IS NEEDED AUTHORIZING THE ADULT PROBATION DEPARTMENT TO PURCHASE A 2015 FORD UTILITY POLICE INTERCEPTOR AWD VEHICLE FROM SUNBURY MOTORS UNDER THE COSTARS PROGRAM AT A COST OF \$27,767.00.**

**12. A MOTION IS NEEDED AUTHORIZING THE ADJUSTMENT OF THE COUNTY'S MILEAGE REIMBURSEMENT RATE FROM THE 2014 RATE OF 56.0 CENTS TO THE 2015 RATE OF 57.5 CENTS PER MILE, FOR USE OF PERSONAL VEHICLES WHILE ON APPROVED OFFICIAL COUNTY BUSINESS, TO MIRROR THE RATE AS RECOGNIZED BY THE INTERNAL REVENUE SERVICE.**

**13. A MOTION IS NEEDED TO RE-APPOINT MR. JUSTIN DUNKELBERGER TO THE NORTHUMBERLAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY FOR A FIVE YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2019.**

**14. A MOTION IS NEEDED TO APPOINT MR. RON LENTINI TO THE NORTHUMBERLAND COUNTY HOUSING AUTHORITY FOR A FIVE YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2019.**

**15. A MOTION IS NEEDED TO RE-APPOINT MR. WILLIS C. MANGES TO THE NORTHUMBERLAND MONTOUR JOINT AIRPORT AUTHORITY FOR A FIVE YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2019.**

**16. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING TO THE DRUG & ALCOHOL PROGRAM ADVISORY BOARD FOR A THREE YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2017:**

**A. APPOINT:**

*1. Ms. Denise Easton, Sunbury*

**B. RE-APPOINT:**

*1. Mr. Rick Catino, Mount Carmel*

*2. Mr. James Gribbon, Coal Township*

*3. Father Frank Karwicki, Mount Carmel*

*4. Dr. John Pagana, Sunbury*

**17. A MOTION IS NEEDED TO RE-APPOINT MR. EDWARD HOVENSTINE TO THE NORTHUMBERLAND COUNTY PLANNING COMMISSION FOR A FOUR YEAR TERM BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2018.**

**18. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM METRO FLAG COMPANY FOR AMERICAN FLAGS FOR MEMORIAL DAY AT THEIR BID QUOTE OF \$.56 PER FLAG WITH A TOTAL COST OF \$14,757.12, AT THE RECOMMENDATION OF THE VETERANS AFFAIRS DIRECTOR.**

**19. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$170,170.69 collected in taxes for the period December 1<sup>st</sup> through December 21<sup>st</sup>, 2014, as submitted by the Tax Claims Bureau.*

*B. Coal Royalty Report: Seven operators reported collections of \$8,207.49 for the month of October 2014, as submitted by the County Engineer.*

*C. Assessment Change Report for the period of November 6, through November 24, 2014, as submitted by the Assessment Office.*

**20. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORTS FOR THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP CRISIS) AND THE DEPARTMENT OF ENERGY PROGRAM (DOE) FOR THE MONTH OF NOVEMBER, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**

**21. A MOTION IS NEEDED TO APPROVE THE FINAL 2015 NORTHUMBERLAND COUNTY BUDGET.**

**22. SOLICITOR’S REPORT:**

- A. Motion to adopt *Resolution R#126-14* as presented by the Solicitor (*Commissioners – 2015 Tax Rates – General Millage*).
  
- B. Motion to adopt *Resolution R#127-14* as presented by the Solicitor (*Sub-recipient Agreement between the Board of Commissioners, on behalf of the Planning Department and Zerbe Township for the Pennsylvania Department of Community and Economic Development FFY 2012 Community Development Block Grant funds for the demolition of blighted properties*).
  
- C. Motion to adopt *Resolution R#128-14* as presented by the Solicitor (*Resolution of the Northumberland County Commissioners authorizing Kevin Gilroy, County Treasurer to establish a new Northumberland County Account with M&T Bank for the Act 13 Funds*). (*ratification*)
  
- D. Motion to adopt *Resolution R#129-14* as presented by the Solicitor (*Agreement between the Board of Commissioners, on behalf of the Election Office and Election Systems & Software, LLC to obtain license and support services for the software*).
  
- E. Motion to adopt *Resolution R#130-14* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Tax Claims Bureau, and Mrs. Janet Shipe for deed preparations on various properties throughout Northumberland County for Judicial and Upset Sales*).
  
- F. Motion to adopt *Resolution R#131-14* as presented by the Solicitor (*Intergovernmental Agreement between the Northumberland County Commissioners and Union County for 9-1-1 telephone answering service and emergency dispatch services for municipalities in Upper Northumberland County*).
  
- G. Motion to adopt *Resolution R#132-14* as presented by the Solicitor (*Application and Agreement and Addendum between the Northumberland County Commissioners, on behalf of the Tax Claims Bureau and LexisNexis for access to research website to locate heirs, addresses, and other pertinent information for tax sales*).
  
- H. Motion to adopt *Resolution R#133-14* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
220-14	Weatherization	\$56,081	\$56,081	0	+\$53,581
228-14	Juvenile Court	\$14,275	\$14,275	0	+\$ 9,156

- I. Motion to adopt ***Resolution R#134-14*** as presented by the Solicitor (***Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed***):

***1. Purchase of Service Agreement between Northumberland County Children and Youth Services and CONCERN.***

***2. Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Timothy A. Witter (Interpreter)***

***3. Letter of Agreement –Interim Addendum to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP).***

***The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.***

**23. OLD BUSINESS.**

**24. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**25. MOTION TO ADJOURN.**