

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

WEDNESDAY, MARCH 4, 2015

1:00 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

**Presentation of Proclamation
“National Red Cross Month – March 2015”
to
Ms. Valerie Whyman
Mr. Tom Szulanczky
American Red Cross**

3. CHAIRMAN CLAUSI WISHES TO ANNOUNCE THAT THE CHANGE IN DATE FOR TODAY’S MEETING WAS DULY ADVERTISED.

4. CITIZENS’ INPUT – AGENDA ITEMS ONLY

5. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS’ PUBLIC MEETING HELD ON FEBRUARY 3, 2015.

6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 4 IN THE AMOUNT OF \$662,101.87 AND PAYROLL NO. 5 IN THE AMOUNT OF \$648,848.83.

- 7. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,166,335.66 FROM JANUARY 25 TO FEBRUARY 7, 2015.**

- 8. ANNOUNCEMENTS:**
 - A. The Courthouse, Administration Center and related County Facilities will be closed on Friday, April 3, 2015, in observance of Good Friday.*

- 9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JANUARY 2015, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 10. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN AND THE TREASURER TO SIGN AN APPLICATION FOR CREDIT FOR CABELA'S, NOT TO EXCEED \$4,000 TO BE USED BY VARIOUS DEPARTMENTS TO PURCHASE FIREARMS AND OTHER RELATED MATERIALS, AS SUBMITTED BY THE FINANCE OFFICE.
(Ratification)**

- 11. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN A LETTER TO PERMIT THE OPENING OF AN AMAZON BUSINESS ACCOUNT IN AN AMOUNT NOT TO EXCEED \$4,000, AS REQUESTED BY THE FINANCE OFFICE.**

- 12. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE CENTRAL SERVICES COST ALLOCATION PLAN PREPARED BY MAXIMUS FOR THE YEAR ENDING DECEMBER 31, 2013, AS SUBMITTED BY THE COUNTY CONTROLLER.
(Ratification)**

- 13. A MOTION IS NEEDED FOR PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
 - A. Bids for the rehabilitation of Northumberland County Bridge No. 34 located in Rockefeller Township, as submitted by the County Engineer.*

 - B. Bids for the paving project at the Lower Northumberland (Herndon) Senior Action Center, as submitted by Area Agency on Aging.*

- 14. A MOTION IS NEEDED TO ACCEPT THE TAX COLLECTORS' EXONERATION AND COLLECTABLE LISTS FOR THE YEAR 2014 AND FORWARD THEM TO THE DELINQUENT TAX COLLECTION AGENCY, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

15. A MOTION IS NEEDED AUTHORIZING THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR THE FOLLOWING PROPERTIES WITH ALL SALES CONTINGENT UPON APPROVAL OF TAXING BODIES WHEREIN PROPERTY IS LOCATED:

- A. Parcel #009-01-001-060 located at 719 N. Shamokin Street, Shamokin*
- B. Parcel #009-01-001-057 located at Commerce & Shamokin Streets, Shamokin*

16. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:

- A. Tax Claims Bureau reported a total of \$1,009,108.63 collected in taxes for the period February 2, to February 27, 2015, as submitted by the Tax Claims Bureau.*
- B. Assessment Change Report for the period of January 12, 2015 to February 2, 2015.*
- C. Coal Royalty Reports as submitted by County Engineer:
 - 1. Three operators reported collections of \$7,601.40 for the month of January 2015.*
 - 2. Three operators reported collections of \$5,867 for the month of February 2015.**
- D. Examination Report for the Clerk of the Court of Common Pleas and Adult Probation Department/Prothonotary for the period August 1, 2009 to December 31, 2013, as received from the Commonwealth of Pennsylvania, Department of the Auditor General.*

17. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO RATIFY THE SIGNING OF THE FOLLOWING REPORTS:

- A. Fiscal Status Report for the CDBG Entitlement for Contract #C000052080 for the 2011 Federal Fiscal Year.*
- B. Fiscal Status Report for the CDBG Entitlement for Contract #C000049451 for the 2010 Federal Fiscal Year.*

18. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.

19. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE UPDATED NORTHUMBERLAND COUNTY EMERGENCY OPERATION PLAN AND FORWARD IT TO THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA), AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.

- 20. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORTS FOR THE LOW INCOME HOME ENERGY ASSISTANCE CRISIS PROGRAM (LIHEAP) AND THE DEPARTMENT OF ENERGY PROGRAM (DOE) FOR THE MONTH OF JANUARY 2015, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**
- 21. A MOTION IS NEEDED TO APPOINT MR. HOWARD TAYLOR, SHAMOKIN, TO THE NORTHUMBERLAND COUNTY PLANNING COMMISSION FOR A FIVE YEAR TERM BEGINNING IMMEDIATELY AND ENDING DECEMBER 31, 2019.**
- 22. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM MHM INNOVATIONS, INC. IN THE AMOUNT OF \$6,700.00 FOR THE PURPOSE OF PERFORMING A SECURITY ASSESSMENT OF THE NORTHUMBERLAND COUNTY IT INFORMATION SYSTEMS.**
- 23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**
- A. Area Agency on Aging:**
 (2) March 24-25 - P4A/PDA Quarterly Meeting
(Lancaster)
 - B. Assessment:**
 (3) April 29-May 1 - AAP 67th Annual Conference
(Seven Springs)
 - C. BHIDS:**
 (1) April 8-9 - Introduction to TCM Services
(Bethlehem)
 - D. District Attorney:**
 (1) April 6-8 - 2015 Juvenile Justice Conference
(Gettysburg)
 - E. Juvenile Court:**
 (2) April 8-9 - Motivational Interviewing Coaches
 Forum *(State College)*
 (3) July 29-31 - SAPEN Conference
(State College)
 - F. Sheriff: (Ratify)**
 (1) February 26-28 - PA Sheriff Mid-winter Conference
(State College)
 (1) April 27-29 - Instructional Development Course
(Grantville)

24. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTER:**A. Birthday Celebration:**

1. Ms. Martha Horbach, 103rd Birthday, Serenity Gardens, Kulpmont

25. SOLICITOR'S REPORT:

- A. Motion to adopt *Resolution R#21-15* as presented by the Solicitor (*Intergovernmental Agreement between the Northumberland County Commissioners, acting on behalf of the Northumberland County Prison, and the Commonwealth of Pennsylvania, acting by and through the Department of Corrections for providing secure facilities in which to house and maintain its adult inmate population*).
- B. Motion to adopt *Resolution R#22-15* as presented by the Solicitor (*Inmate Housing Agreement between the Northumberland County Commissioners, acting on behalf of the Northumberland County Prison and Clinton County for obtaining space for housing its prisoners*).
- C. Motion to adopt *Resolution R#23-15* as presented by the Solicitor (*Agreement between the Northumberland County Commissioners, acting on behalf of the County Prison, and Snyder County Commissioners for the housing of inmates*).
- D. Motion to adopt *Resolution R#24-15* as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners, on behalf of the Tax Claims Bureau for the exoneration of taxes*).
- E. Motion to adopt *Resolution R#25-15* as presented by the Solicitor (*Indemnification Agreement between the Northumberland County Commissioners, on behalf of the Planning Department and Ralpho Township Board of Supervisor for the reconstruction and improvements of Progress Road in Ralpho Township, contingent upon successful receipt of the Federal ARC Grant funds*).
- F. Motion to adopt *Resolution R#26-15* as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners in Support of 911 Funding and System Reform relating to Emergency Telephone Services*).
- G. Motion to adopt *Resolution R#27-15* as presented by the Solicitor (*Independent Contractor Agreement between the Northumberland County Commissioners, on behalf of the Veterans Affairs Department, and Jim Houck for the purpose of placing flags and grave markers at Northumberland Memorial Park, specifically the Garden of Honor, for veterans who have served in the Armed Forces*).

H. Motion to adopt *Resolution R#28-15* as presented by the Solicitor (*Commissioners – Budget Amendment as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
007-15	Finance	\$30,597	\$30,597	0	+\$7,742
010-15	Juvenile Court	\$ 2,612	\$ 2,612	0	+\$2,612

I. Motion to adopt *Resolution R#29-15* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):

1. *Ratify: Northumberland County Children & Youth Social Services Programs Certification Statement (7/1/14-12/31/14).*
2. *Ratify: Contract Amendment between Northumberland County BH/IDS and Community Care Behavioral Health (Telephone, Mobile Individual, Mobile Team and Walk-in Crisis).*
3. *Ratify: Contract Agreement between Northumberland County Drug & Alcohol Program and American Program Bureau, Inc. (Keynote Speaker, Chris Herren).*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

26. OLD BUSINESS.

27. NEW BUSINESS.

***** PUBLIC INPUT *****

28. MOTION TO ADJOURN.