

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, AUGUST 11, 2015

1:00 PM

1. CALL TO ORDER.
2. CITIZENS' INPUT – AGENDA ITEMS ONLY
3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON JULY 7, 2015 AND THE SPECIAL MEETING HELD ON JULY 16, 2015.
4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCES OFFICE FOR PAYROLL NO. 15 IN THE AMOUNT OF \$681,889.67 AND PAYROLL NO. 16 IN THE AMOUNT OF \$672,768.87.
5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF **\$5,554,286.36 FROM MAY 30, TO JULY 3, 2015.**
6. ANNOUNCEMENTS:
 - A. *The next regularly scheduled public meeting of the Board of Commissioners will be held on Tuesday, September 1, 2015.*
 - B. *The Northumberland County Courthouse, Administration Center and related County Facilities will be closed on Monday, September 7, 2015 in observance of Labor Day.*
7. CORRESPONDENCE:
 - A. *Northumberland County Commissioners received notification from the Pennsylvania Children & Youth Administrators, Inc. that county employees Lisa Shaffer and Catherine Gemberling were recent graduates of the PCYA Leadership Academy.*

- 8. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF JULY, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

- 9. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE FOR THE FOLLOWING:**
 - A. Public Hearing Notice for the proposed Children & Youth Services 2015/16 Implementation Plan and the proposed 2016/17 Needs Based Plan and Budget. (ratification)*

- 10. A MOTION IS NEEDED RATIFYING THE PURCHASE OF A 2016 FORD FUSION FOR THE ADULT PROBATION DEPARTMENT, FROM SUNBURY MOTORS, THROUGH THE COSTARS PROGRAM AT A COST OF \$23,757.00.**

- 11. A MOTION IS NEEDED RATIFYING THE LEASING OF A KYOCERA M3550idn COPIER AT AN ANNUAL COST OF \$645.12 FOR FIVE YEARS FOR THE OFFICE OF MAGISTERIAL DISTRICT JUDGE GEMBIC.**

- 12. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO RATIFY THE SIGNING OF THE FOLLOWING COMMONWEALTH OF PENNSYLVANIA, BOARD OF PROBATION AND PAROLE DOCUMENTS:**
 - A. Financial Statement Funds expended for improved Adult Probation Services with a funding period of July 1, 2014 through June 30, 2015.*
 - B. Northumberland County State Offender Supervision Fund Agreement Renewal Signature Page for Fiscal Year 2015-2016.*
 - C. Grant-in-aid Continuing Program application and agreement for the improvement of Adult Probation Services for Fiscal Year 2015-2016.*

- 13. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION APPLICATION FOR COUNTY AID IN THE AMOUNT OF \$50,000 FROM THE COUNTY LIQUID FUELS TAX FUND FOR THE BEAVER RUN ROAD RECONSTRUCTION PROJECT LOCATED IN LEWIS TOWNSHIP, AS SUBMITTED BY THE COUNTY ENGINEER.**

- 14. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

15. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN THE SUB-GRANT AWARD LETTER FOR THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY SUBGRANT #2015/2016-VJ-ST-26046 FOR THE VICTIMS OF JUVENILE OFFENDERS (VOJO) PROGRAM IN THE AMOUNT OF \$38,218.00 FOR PROJECT PERIOD JULY 1, 2015 TO JUNE 30, 2016, AS SUBMITTED BY JUVENILE COURT SERVICES.
16. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN A LETTER OF ENGAGEMENT, FOR AUDITING SERVICES, WITH KLACIK & ASSOCIATES, P.C. FOR YEAR ENDING 2014.
17. A MOTION IS NEEDED AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF \$12,200 TO APEX COMPANIES, LLC TO COVER THE COSTS FOR THE ADDITIONAL ENVIRONMENTAL WORK COMPLETED AT THE NEW PRISON SITE.
18. A MOTION IS NEEDED AUTHORIZING THE REINSTATEMENT OF THE STATE CONSTABLES TO TRANSPORT PRISONERS TO THE MAGISTERIAL DISTRICT JUDGES OFFICES.
19. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE DEPARTMENT OF ENERGY, FOR THE MONTHS OF MARCH, APRIL, MAY AND JUNE, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.
20. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:
 - A. *Tax Claims Bureau reported a total of \$607,526.19 collected in taxes for the period June 3rd to July 5, 2015, as submitted by the Tax Claims Bureau.*
 - B. *Assessment Change Report for the period of July 1st to August 3rd, 2015.*
 - C. *Coal Royalty Report: Four operators reported collections of \$10,901.94 for the month of May.*
21. A MOTION IS NEEDED TO AUTHORIZE THE CHAIRMAN OR HIS DESIGNEE TO SIGN THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY SUB-GRANT NO. 2015-IP-ST-26145 FOR THE NORTHUMBERLAND COUNTY TREATMENT COURTS PROJECT PERIOD JULY 1, 2015 TO JUNE 30, 2016 IN THE AMOUNT OF \$281,415.00, AS SUBMITTED BY DRUG AND ALCOHOL. *(Ratification)*

22. A MOTION IS NEEDED AUTHORIZING THE SELLING OF THE 2015 JUDICIAL SALE UNSOLD PROPERTIES AT THE REPOSITORY SALE.

23. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:

A. Adult Probation:

(5) Sept. 21-24 - Gang Investigation Training
(*Rehoboth Beach, DE*)

B. BH/IDS:

(1) September 23-25 - PASA MH/DS Board Retreat
(*Bedford*)

C. Register & Recorder:

(1) October 14-15 - PRODA Fall Regional Meeting
(*State College*)

24. A MOTION IS NEEDED AUTHORIZING THE FOLLOWING SELECTION OF PROJECTS FOR THE FFY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AT THE RECOMMENDATION OF THE PLANNING DEPARTMENT IN CONJUNCTION WITH SEDA-COG:

- A. Northumberland County*
- B. Delaware Township*
- C. Milton Borough*
- D. Mount Carmel Borough*
- E. Ralpho Township*

25. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:

A. Birthday Celebration:

1. Ms. Marian Elizabeth (Shipman) Tressler, 105th Birthday

B. Wedding Anniversaries:

- 1. Mr. & Mrs. Terry Walker, Northumberland, - 45th Wedding Anniversary*
- 2. Mr. & Mrs. William R. Pardoe, Sr., Sunbury, - 50th Wedding Anniversary*
- 3. Mr. & Mrs. Percy Troutman, Dornsife, Mount Carmel – 65th Wedding Anniversary*
- 4. Mr. & Mrs. Lewis Gaydon, Shamokin, - 67th Wedding Anniversary*

26. SOLICITOR'S REPORT:

- A. Motion to adopt *Resolution R#76-15* as presented by the Solicitor (*Resolution of the Board of Commissioners authorizing the receipt of 911 subscriber and consumer fees for local use as provided by 35 Pa.C.S. §5306.1 of Chapter 53 (911 Emergency Communication Services) of Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes, as requested by CCAP*).
- B. Motion to adopt *Resolution R#77-15* as presented by the Solicitor (*Inmate Housing Agreement between the Board of Commissioners, on behalf of the Northumberland County Prison Board, and Centre County for obtaining space for housing of Northumberland County inmates*). (Ratification)
- C. Motion to adopt *Resolution R#78-15* as presented by the Solicitor (*Inmate Housing Agreement between the Board of Commissioners, on behalf of the Northumberland County Prison Board, and Mifflin County for obtaining space for housing of Northumberland County inmates*). (Ratification)
- D. Motion to adopt *Resolution R#79-15* as presented by the Solicitor (*Inmate Housing Agreement between the Board of Commissioners, on behalf of the Northumberland County Prison Board, and Wayne County for the housing of Northumberland County inmates*). (Ratification)
- E. Motion to adopt *Resolution R#80-15* as presented by the Solicitor (*Lease Agreement between the Northumberland County Commissioners and Central Susquehanna Opportunities, Inc. (CSO) for rent for the use and occupancy of a premises located at the corner of Eighth and Arch Street, Shamokin, PA, commonly referred to as the Career Center*).
- F. Motion to adopt *Resolution R#81-15* as presented by the Solicitor (*Professional Service Agreement between the Northumberland County Commissioners, on behalf of the Assessment Office, and Appraisal & Marketing Inc., for the purpose of assisting the Assessment Office in appraisal services*).
- G. Motion to adopt *Resolution R#82-15* as presented by the Solicitor (*Agreement between the Board of Commissioners, the PA Department of Environmental Protection and Nathan Shingara per the attached court order dated July 13, 2015*). (Ratification)

- H. Motion to adopt **Resolution R#83-15** as presented by the Solicitor (***Grant Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Emergency Management Agency, and the Pennsylvania Emergency Management Agency for the 2014-2015 Emergency Management Performance Grant (EMPG) in the amount of \$54,891.00 to support the approved personnel costs within the department.***)
- I. Motion to adopt **Resolution R#84-15** as presented by the Solicitor (***Memorandum of Site Agreement, Antenna Site Lease Agreement, along with the addendum to the Antenna Site Lease Agreement, between the Northumberland County Commissioners, on behalf of the Department of Public Safety and SBA Properties, LLC for the leasing of the Stonington 4, PA Tower Site for the ongoing radio project.***)
- J. Motion to adopt **Resolution R#85-15** as presented by the Solicitor (***Grant Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Pennsylvania Emergency Management Agency and East Central Pennsylvania Counter Terrorism Task Force for the U.S. Department of Homeland Security for FFY 2015 State Homeland Security Grant Program.***)
- K. Motion to adopt **Resolution R#86-15** as presented by the Solicitor (***Agreement between the Board of Commissioners, on behalf of the Weatherization Department and CMC Energy Services, Inc. to assist in the delivery of services through the Commonwealth of Pennsylvania, Weatherization Assistance for Low-Income Persons Program.***)
- L. Motion to adopt **Resolution R#87-15** as presented by the Solicitor (***Supplemental Indemnification Agreement between the Northumberland County Commissioners and Ralpho Township for the improvement of Progress Road, which provides access from State Route 487 to an industrial area within Ralpho Township, as submitted by the Planning Department.***) (Ratification)
- M. Motion to adopt **Resolution R#88-15** as presented by the Solicitor (***Resolution of the Northumberland County Board of Commissioners, naming Patrick A. Mack, as the Project Director and authorizing him to submit grant applications and funding for the following grants: District 3-0 Community Traffic Safety Project and the North Central Regional Sobriety Checkpoint Project.***)
- N. Motion to adopt **Resolution R#89-15** as presented by the Solicitor (***Resolution of the Board of Commissioners authorizing Kevin Gilroy, County Treasurer to establish a Northumberland County PEMA E-911 Surcharge Account with M&T Bank.***) (Ratification)

- O.** Motion to adopt *Resolution R#90-15* as presented by the Solicitor (*Pass through Contract Agreement between the Northumberland County Commissioners, on behalf of the District Attorney’s Office and Transitions of PA who will make an application to the Pennsylvania Commission on Crime and Delinquency for a STOP Grant*).

- P.** Motion to adopt *Resolution R#91-15* as presented by the Solicitor (*Grant Agreement between the Board of Commissioners, on behalf of the Weatherization Department and the Pennsylvania Department of Community and Economic Development Weatherization Assistance Program for the Low Income Home Energy Assistance Program (LIHEAP) Contract #C000061679 with a contract period from October 1, 2015 to September 30, 2020*).

- Q.** Motion to adopt *Resolution R#92-15* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
077-15	Juvenile Court	\$ 60,883	\$ 60,883	0	+\$ 9,000
079-15	Public Safety	\$ 10,298	\$ 10,298	0	+\$10,298
067-15	Weatherization	\$112,002	\$112,002	0	+\$65,580

- R.** Motion to adopt *Resolution R#93-15* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
 1. *Northumberland County Adult Services State Food Purchase Program Expense and Data Report (Fiscal year 2014-2015).*
 2. *Contract for the Provision of Older Adult Daily Living Services between Northumberland County Area Agency on Aging and VNA Health System (dba) VNA Caring Center.*
 3. *Contract for the Provision of Ombudsman Services between Northumberland County Area Agency on Aging and North Penn Legal Services.*
 4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and James Best, Esquire.*
 5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Michael J. Robinson, Esquire.*
 6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Harborcreek Youth Services.*
 7. *Contract Agreement between Northumberland County Drug and Program and Gaudenzia at Sunbury.*
 8. *Contract Agreement between Northumberland County Drug and Alcohol Program and White Deer Run, Inc. (Allenwood).*

9. *Contract Agreement between Northumberland County Drug and Alcohol Program and Gaudenzia at Sunbury (DUI Treatment Court).*
10. *Contract Agreement between Northumberland County Drug and Alcohol Program and PA Treatment & Healing.*
11. *Contract Agreement between Northumberland County Drug and Alcohol Program and Psychological Services.*
12. *Contract Agreement between Northumberland County Drug and Alcohol Program and Psychological Services (Education Services).*
13. *Contract Agreement between Northumberland County Drug and Alcohol Program and Crossroads Counseling, Inc.*
14. *Contract Agreement between Northumberland County Drug and Alcohol Program and White Deer Run (Lewisburg).*
15. *Contract Agreement between Northumberland County Drug and Alcohol Program and Gaudenzia, Inc.*
16. *Contract Agreement between Northumberland County Drug and Alcohol Program and Gaudenzia, Inc*
17. *Contract Agreement between Northumberland County Drug and Alcohol Program and Pyramid Healthcare, Inc.*
18. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Parent to Parent Connections, Inc.*
19. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (Base-funded/MH).*
20. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and The ARC, Susquehanna Valley, (Recreational Activities).*
21. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and The ARC, Susquehanna Valley, (Recreational Activities).*
22. *Contract Amendment between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems Inc. d/b/a/ Keystone Human Services North Central (Keystone Autism Services).*
23. *Contract Agreement for Funding between Northumberland County Rita Tocyloski and Northumberland County BH/IDS.*
24. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Parent to Parent Connections Inc.*

25. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Martha Lloyd Community Services Inc. (Residential Facility).*
26. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Diane Altomare.*
27. *Contract Agreement between Northumberland County BH/IDS and Diane Altomare (E.I. Services).*
28. *Contract Agreement between Northumberland County BH/IDS and Susan McCormick (E.I. Services).*
29. *Contract Agreement between Northumberland County BH/IDS and Susan McCormick (Child Find Services).*
30. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Paul Gola.*
31. *Contract Agreement between Northumberland County BH/IDS and Paul Gola, (E.I. Services).*
32. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Christine/Anthony Puccio.*
33. *Contract Agreement between Northumberland County BH/IDS and Christine/Anthony Puccio (E.I. Services).*
34. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Tara Higgins.*
35. *Contract Agreement between Northumberland County BH/IDS and Tara Higgins (E.I. Services).*
36. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Stepping Stones Rehabilitation, Inc.*
37. *Contract Agreement between Northumberland County BH/IDS and Stepping Stones Rehabilitation, Inc., PC.*
38. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Jill Oswald.*
39. *Contract Agreement between Northumberland County BH/IDS and Jill Oswald (E.I. Services).*
40. *Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Jennifer Deegan.*
41. *Contract Agreement between Northumberland County BH/IDS and Jennifer Deegan (E.I. Services).*

42. Infants, Toddlers and Families Medicaid Waiver Early Intervention Contract Agreement between Northumberland County BH/IDS and Steve Hauer.

43. Contract Agreement between Northumberland County BH/IDS and Steve Hauer (E.I. Services).

44. Purchase of Service Agreement between Northumberland County Children and Youth Services and Michael J. Robinson, Esquire.

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

27. OLD BUSINESS.

28. NEW BUSINESS.

***** PUBLIC INPUT *****

29. MOTION TO ADJOURN.