

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, SEPTEMBER 1, 2015

1:00 PM

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
3. CITIZENS' INPUT – AGENDA ITEMS ONLY
4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON AUGUST 11, 2015.
5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE HUMAN RESOURCES OFFICE FOR PAYROLL NO. 17 IN THE AMOUNT OF \$652,928.69 AND PAYROLL NO. 18 IN THE AMOUNT OF \$653,925.43.
6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$3,790,912.64 FROM AUGUST 8, TO AUGUST 28, 2015.
7. ANNOUNCEMENTS:
 - A. *A Public Hearing will be held on Thursday, September 3rd from 6 PM to 8 PM at the Northumberland County Administration Center regarding the former Knight-Celotex site.*
 - B. *The next regularly scheduled public meeting of the Board of Commissioners will be held on Tuesday, October 6, 2015.*

- 8. RECOGNIZE THE CONTROLLER FOR THE REQUEST FOR PROPOSALS FOR HVAC SUB-CONTRACTOR'S FOR WEATHERIZATION THAT WERE OPENED ON MONDAY, AUGUST 24, 2015 AT 10:30 AM IN THE ADMINISTRATION CENTER.**

- 9. A MOTION IS NEEDED TO AWARD THE REQUEST FOR PROPOSAL FOR HVAC TO LTS PLUMBING AND HEATING, INC. AND MENCO MECHANICAL FOR FURNACE CLEANING AND REPAIRS, FOR LIHEAP CRISIS, LIHEAP STANDARD AND DOE FUNDING, AS RECOMMENDED BY THE WEATHERIZATION DEPARTMENT.**

- 10. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE PROPOSAL FROM APEX IN THE AMOUNT OF \$16,900 TO PROVIDE PUBLIC RELATIONS ASSISTANCE WITH REGARD TO THE PUBLIC MEETING THAT IS BEING HELD ON THURSDAY, SEPTEMBER 3RD FOR THE PROPERTY LOCATED AT 1400 SUSQUEHANNA AVENUE, SUNBURY, PA. (*ratification*)**

- 11. A MOTION IS NEEDED AUTHORIZING THE LEASING OF A FP CENTORMAIL MAX 120 MACHINE FOR NORTHUMBERLAND COUNTY HUMAN SERVICES DEPARTMENTS AT A COST OF \$320.28 PER MONTH FOR 63 MONTHS FROM C.S.P. OFFICE EQUIPMENT.**

- 12. A MOTION IS NEEDED AUTHORIZING THE LEASING OF THE FOLLOWING:**
 - A. *A Copystar Ecosys FS-6525MFP Copier for the Tax Claims Department from C.S.P. Office Equipment at a cost of \$78.53 per month for 60 months.***

 - B. *A Copystar CS 3051 ci Copier for the District Attorney's Office from C.S.P. Office Equipment at a cost of \$122.86 per month for 60 months.***

- 13. A MOTION IS NEEDED AUTHORIZING PERMISSION TO ADVERTISE AN ORDINANCE ADOPTING AN EMPLOYMENT INCENTIVE TAX REIMBURSEMENT PROGRAM, AS SUBMITTED BY THE COUNTY SOLICITOR.**

- 14. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR LIHEAP STANDARD FOR THE MONTH OF JUNE 2015, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**

- 15. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

- 16. A MOTION IS NEEDED TO MAKE PAYMENT TO NORTHUMBERLAND COUNTY BH/IDS EMPLOYEE KIMBERLY BOWMAN IN THE AMOUNT OF \$2,135.00 REGARDING HER CLAIM FOR TUITION REIMBURSEMENT.**

- 17. A MOTION IS NEEDED TO APPROVE THE SETTLEMENT AGREEMENT WITH MICHAEL BORIS IN THE AMOUNT OF \$270,000, JOSEPH JONES IN THE AMOUNT OF \$225,000 AND LEGAL FEES IN THE AMOUNT OF \$330,000 TO LEPLEY, ENGLEMAN & YAW, LLC.**

- 18. A MOTION IS NEEDED TO PROVIDE THAT ALL FULL-TIME EMPLOYEES ARE ELIGIBLE TO ELECT PARTIAL BENEFITS, I.E. DENTAL AND/OR VISION IF THEY PAY 10% OF THE COST TO THE COUNTY. IN ADDITION, ALL PART-TIME EMPLOYEES ARE ELIGIBLE TO ELECT PARTIAL BENEFITS, I.E. DENTAL AND/OR VISION IF THEY PAY 100% OF THE COST TO THE COUNTY.**

- 19. A MOTION IS NEEDED TO APPROVE A CHANGE ORDER FOR MOTOROLA SOLUTIONS IN THE AMOUNT OF \$239,448.00 FOR THE ONGOING 911 RADIO PROJECT, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**

- 20. A MOTION IS NEEDED TO APPROVE AN ADDENDUM TO THE COTT SYSTEM MASTER AGREEMENT DATED JULY 7, 2015 ADJUSTING THE FEE PAYMENT SCHEDULE.**

- 21. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM ALEXANDER BUILDING CONSTRUCTION COMPANY FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW NORTHUMBERLAND COUNTY PRISON AT A COST OF \$23,120 PER MONTH DURING THE DESIGN AND BIDDING PHASE AND \$46,190 PER MONTH DURING THE CONSTRUCTION PHASE.**

- 22. A MOTION IS NEEDED TO RATIFY THE SIGNING OF THE PROPOSAL BETWEEN RALPHO TOWNSHIP AND LARSON DESIGN GROUP FOR CONSTRUCTION INSPECTION SERVICES FOR THE PROGRESS ROAD PROJECT AS FUNDED BY NORTHUMBERLAND COUNTY IN THE AMOUNT OF \$20,730. (*ratification*)**

- 23. A MOTION IS NEEDED AUTHORIZING THE CHAIRMAN TO SIGN A LETTER OF SUPPORT FOR THE ANTHRACITE OUTDOOR ADVENTURE AREA AUTHORITY TO SUBMIT WITH THEIR APPLICATION FOR A YAMAHA OUTDOOR ACCESS INITIATIVE GRANT.**

24. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:

- A. *Tax Claims Bureau reported a total of \$469,052.35 collected in taxes for the period August 10th to August 30th, 2015, as submitted by the Tax Claims Bureau.*

25. A MOTION IS NEEDED AUTHORIZING TRAVEL REQUESTS AND ATTENDANCE AT THE FOLLOWING WORKSHOPS/SEMINARS AS IN ACCORDANCE WITH THE COUNTY'S PERSONNEL MANUAL TRAVEL REIMBURSEMENT POLICY:**A. Adult Probation:**

- | | | |
|--|---|--|
| (2) Sept. 21-23 | - | 2015 Annual Conference
(State College) |
| (1) Oct. 28-30 | - | DUI Association Annual Meeting
(State College) |
| B. <u>Area Agency on Aging (ratify)</u> | | |
| (1) Sept. 2-3 | - | Leadership Development Training
(State College) |
| (2) Oct. 7-8 | - | P4A Membership Quarterly Meeting
(Gettysburg) |
| C. <u>Public Defender</u> | | |
| (1) Sept. 24-25 | - | 2015 Forensic Science & Criminal Law
(Pittsburgh) |

26. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:**A. Wedding Anniversaries:**

1. *Mr. & Mrs. T. Clayton Witmer, Sunbury, - 65th Wedding Anniversary*
2. *Mr. & Mrs. John Shervanick, Elysburg, - 60th Wedding Anniversary*

27. SOLICITOR'S REPORT:

- A. Motion to adopt *Resolution R#95-15* as presented by the Solicitor (*Amendment I to the sub-grantee agreement with Kulpmont-Marion Heights Joint Municipal Authority for the PA Department of Community and Economic Development FFY 2012 Community Development Block Grant Program*).
- B. Motion to adopt *Resolution R#96-15* as presented by the Solicitor (*Amendment II to the sub-grantee agreement with Kulpmont-Marion Heights Joint Municipal Authority for the PA Department of Community and Economic Development FFY 2013 Community Development Block Grant Program*).

- C. Motion to adopt **Resolution R#97-15** as presented by the Solicitor (*Resolution of the Board of Commissioners on behalf of the Planning Department authorizing the submission of an application to apply for the Federal Fiscal Year 2015 Community Development Block Grant funding*).

- D. Motion to adopt **Resolution R#98-15** as presented by the Solicitor (*Sub-grantee Agreement between the Northumberland County Commissioners and the Borough of Marion Heights for purposes of demolition of a blighted structure utilizing FFY 2012 CBBG funding*).

- E. Motion to adopt **Resolution R#99-15** as presented by the Solicitor (*Agreement between the Northumberland County Board of Commissioners, on behalf of the Planning Department and SEDA-Council of Governments for Professional and Administrative Services for the Federal Fiscal Year 2014 Community Development Block Grant Program*).

- F. Motion to adopt **Resolution R#100-15** as presented by the Solicitor (*Application to encumber Liquid Fuels Tax Funds for Northumberland County Bridge No. 56 located on T-800 over South Branch of Roaring Creek in Ralpho Township*).

- G. Motion to adopt **Resolution R#101-15** as presented by the Solicitor (*Resolution of the Northumberland County Board of Commissioners authorizing the County Solicitor to take whatever steps necessary for the closure and ultimate sale or donation of County Bridge No. 113*).

- H. Motion to adopt **Resolution R#102-15** as presented by the Solicitor (*Annual Service Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Motorola Solutions for maintenance service for all 911 systems*).

- I. Motion to adopt **Resolution R#103-15** as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect on Balance</u>	<u>Budget</u>
078-15	Planning	\$143,275	\$143,275	0	+\$84,889
083-15	Planning	\$ 13,000	\$ 13,000	0	+\$13,000

- J. Motion to adopt **Resolution R#104-15** as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
 - 1. *Contract for the Provision of In-Home Community Services to include Personal Care between Northumberland County Area Agency on Aging and Arcturus Home Care LLC.*

2. *Ratify: Northumberland County Children & Youth Social Service Programs Certification Statement (7/1/14-6/30/15).*
3. *Contract (CWEL) Agreement between Northumberland County Children & Youth Services and the University of Pittsburgh and Walter Yadlosky (student), an employee of Northumberland County Children and Youth Services.*
4. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Carl Romanski.*
5. *Purchase of Service Agreement between Northumberland County Children and Youth Services and BEHAVIORAL SPECIALISTS INCORPORATED.*
6. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Edith Adams.*
7. *Contract Agreement between Northumberland County Drug and Program and Eagleville Hospital.*
8. *Contract Agreement between Northumberland County Drug and Alcohol Program and Bowling Green Inn – Brandywine.*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. (d/b/a Keystone Human Services North Central) (Non-waiver).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and VNA Health System (Caring Center) (FY 14-15).*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and VNA Health System (Caring Center) (FY 15-16).*
12. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Hope Enterprises, Inc. (Supportive Community Employment Services).*
13. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Terry O'Hara Ph.D. (FY 14-15).*
14. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Terry O'Hara Ph.D. (FY 15-16).*
15. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Mary Anne Helfrich (E.I. Services).*
16. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sovia Therapy, LLC (E.I. Services).*

17. *Infants, Toddlers and Families Medicaid Waiver Agreement between Northumberland County BH/IDS and Sovia Therapy, LLC (E.I. Services).*
18. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Autism Services (E.I. Services).*
19. *Contract Agreement between Northumberland County Juvenile Court Services and Northwestern Academy.*
20. *Purchase of Agreement between Northumberland County Juvenile Court Services and Marybeth Bergen, CI & CT, SC:L.*
21. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Summit Academy.*
22. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Diakon Child Family & Community Ministries.*
23. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Glen Mills.*
24. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and Northwestern Human Services Youth Services.*
25. *Purchase of Service Agreement between Northumberland County Juvenile Court Services and PA Treatment & Healing.*
26. *GUARANTEED SPACE AGREEMENT between the County of Northumberland, Juvenile Court Services and Central Counties Youth Center. (2015)*
27. *GUARANTEED SPACE AGREEMENT between the County of Northumberland, Juvenile Court Services and Central Counties Youth Center. (2014)*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

28. OLD BUSINESS.

29. NEW BUSINESS.

***** PUBLIC INPUT *****

30. MOTION TO ADJOURN.