

NORTHUMBERLAND COUNTY COMMISSIONERS

PUBLIC MEETING AGENDA

TUESDAY, NOVEMBER 10, 2015

1:00 PM

1. CALL TO ORDER.

2. CITIZENS' INPUT – AGENDA ITEMS ONLY

3. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON OCTOBER 6, 2015 AND THE SPECIAL PUBLIC MEETING HELD ON OCTOBER 26, 2015.

4. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 21 IN THE AMOUNT OF \$648,772.71, PAYROLL NO. 22 IN THE AMOUNT OF \$663,728.71 AND PAYROLL NO. 23 IN THE AMOUNT OF \$680,556.30.

5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF \$5,181,011.40 FROM OCTOBER 3, 2015 TO NOVEMBER 6, 2015.

6. ANNOUNCEMENTS:
 - A. *The Courthouse, Administration Center and related county facilities will be closed on Thursday, November 26th and Friday, November 27th in observance of the Thanksgiving Day Holiday.*

 - B. *The next regularly scheduled meeting of the Board of Commissioners will be held on Tuesday, December 1, 2015.*

 - C. *A Dress Down Day will be held on Friday, November 20th to benefit the Pennsylvania Caregiver Support Program/Grandparent Program for help in purchasing gifts for their children's 'Santa's Wish List', as requested by Area Agency on Agency.*

D. A Dress Down Day will be also be held on Friday, December 4th to benefit the Children's Behavioral Health Christmas Gift Program for those families who do not qualify for help from other agencies, as requested by Behavioral Health.

- 7. RECOGNIZE THE CONTROLLER FOR THE BID OPENINGS OF SUPPLY AND DELIVERY OF HOME HEATING OIL FOR COUNTY BUILDINGS THAT WERE OPENED ON TUESDAY, OCTOBER 27, 2015 AT 10:30 A.M. IN THE ADMINISTRATION CENTER.**
- 8. A MOTION IS NEEDED AWARDING THE BID FOR SUPPLY AND DELIVERY OF HOME HEATING OIL TO COUNTY BUILDINGS TO SUPERIOR PLUS ENERGY SERVICES AT A COST OF \$.1650 PER GALLON HANDLING CHARGE, AS RECOMMENDED BY THE COUNTY ENGINEER.**
- 9. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM METRO FLAG COMPANY FOR AMERICAN FLAGS FOR MEMORIAL DAY AT THEIR BID QUOTE OF \$.57 PER FLAG WITH A TOTAL COST OF \$15,431.04, AT THE RECOMMENDATION OF THE VETERANS AFFAIRS DIRECTOR.**
- 10. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE MONTHLY FISCAL STATUS REPORT FOR THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP STANDARD) FOR THE MONTH OF AUGUST, AS SUBMITTED BY THE WEATHERIZATION DEPARTMENT.**
- 11. A MOTION IS NEEDED APPROVING THE PURCHASE OF A COPYSTAR CS 4551 CI COLOR COPIER AT A COST OF \$174.90 PER MONTH AND A COPYSTAR CS 4501 I COPIER AT A COST OF \$105.41 PER MONTH, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE ASSESSMENT OFFICE.**
- 12. A MOTION IS NEEDED TO APPROVE THE PURCHASE OF A COPYSTAR CS-3010i MFP COLOR COPIER AT A COST OF \$78.53 PER MONTH, FROM CSP OFFICE EQUIPMENT, ON BEHALF OF THE PROTHONOTARY'S OFFICE.**
- 13. A MOTION IS NEEDED AUTHORIZING THE RENTAL OF A 20 FT. STORAGE TRAILER FROM PERKINS TP TRAILERS INC. FOR 12 MONTHS AT A COST OF \$70.00 PER MONTH, A DELIVERY FEE OF \$400.00 AND A PICKUP FEE OF \$400.00 FOR A TOTAL COST OF \$1,640.00, TO BE USED BY THE PRISON, AS REQUESTED BY PRISON WARDEN KOVACH. (*Ratification*)**

- 14. A MOTION IS NEEDED TO APPROVE A SUPPLEMENTAL REQUEST FOR AN ADDITIONAL INSPECTION FROM WILSON CONSULTING GROUP FOR THE REHABILITATION OF BRIDGE NO. 34 IN ROCKEFELLER TOWNSHIP IN AN AMOUNT NOT TO EXCEED \$9,500.00, AS REQUESTED BY THE COUNTY ENGINEER.**

- 15. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR THE MONTH OF OCTOBER, AS SUBMITTED BY THE ASSESSMENT DEPARTMENT.**

- 16. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**
 - A. Tax Claims Bureau reported a total of \$340,661.73 collected in taxes for the period October 1, 2015 to November 6, 2015.*
 - B. Coal Royalty Report: 3 operators reported collections of \$15,074.25 for the month of September 2015.*
 - C. Assessment Change Report for the period of October 5, 2015 to November 2, 2015.*
 - D. Audit report and financial statements of the SEDA-COG Joint Rail Authority for year ending December 31, 2014, as submitted by Herring, Roll & Solomon, P.C.*
 - E. County of Northumberland Financial Statements and Supplemental Schedules together with Reports of Independent Public Accountants, for the year ended December 31, 2014, as submitted by Klacik & Associates.*

- 17. A MOTION IS NEEDED TO REQUEST AN EXTENSION FROM OCTOBER 31, 2015 TO DECEMBER 31, 2015 FOR THE HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT AGREEMENT, CONTRACT #C000051650, AS REQUESTED BY THE DIRECTOR OF PLANNING. (*Ratification*)**

- 18. A MOTION IS NEEDED FOR THE COMMISSIONERS TO APPOINT KATHY JEREMIAH TO SERVE ON THE FOCUS CENTRAL PENNSYLVANIA BOARD OF DIRECTORS.**

- 19. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY OF NORTHUMBERLAND AND THE TEAMSTERS LOCAL UNION NO. 764 FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2017 FOR COURT APPOINTED NON-PROFESSIONALS BARGAINING UNIT.**

20. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.

21. A MOTION IS NEEDED TO APPROVE THE SETTLEMENT AGREEMENT WITH THE ESTATE OF ANDREW BEERS, IN THE AMOUNT OF \$75,000.

22. A MOTION IS NEEDED TO RE-APPOINT AND APPOINT THE FOLLOWING INDIVIDUALS TO THE DRUG & ALCOHOL ADVISORY BOARD WITH TERMS BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2018:

A. RE-APPOINT:

- 1. Martha Milbrand, Shamokin*
- 2. Leslie Robinson, Milton*
- 3. Candy Trate, Milton*

B. APPOINT:

- 1. Emily Fitzgerald, Watsonstown*
- 2. Deborah Roughton, Mount Carmel*

23. A MOTION IS NEEDED TO ADOPT THE FOLLOWING HONORARY LETTERS:

A. Wedding Anniversaries:

- 1. Mr. & Mrs. William Troutman, Sunbury - 25th Wedding Anniversary*
- 2. Mr. & Mrs. Tim Fanella, Coal Township - 30th Wedding Anniversary*
- 3. Mr. & Mrs. John Jeremiah, Paxinos - 40th Wedding Anniversary*
- 4. Mr. & Mrs. Walter Habowski, Gowen City - 50th Wedding Anniversary*
- 5. Mr. & Mrs. Steve Treon, Northumberland - 50th Wedding Anniversary*
- 6. Mr. & Mrs. Hunter Simpson, Watsonstown - 50th Wedding Anniversary*
- 7. Mr. & Mrs. Kenneth Arter, Northumberland - 65th Wedding Anniversary*

24. SOLICITOR'S REPORT:

- A.** Motion to adopt *Resolution R#120-15* as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Commissioners' Office, and John Muncer for utilizing services as the Assistant Solicitor and Acting Chief Clerk*).
- B.** Motion to adopt *Resolution R#121-15* as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Commissioners' Office, and Janet Povish for utilizing services as the Administrative Assistant, Right to Know Officer and Assistant Acting Chief Clerk*).

- C. Motion to adopt **Resolution R#122-15** as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Engineer's Office, and Charles Hopta, Jr. for utilizing services as the County Engineer*).
- D. Motion to adopt **Resolution R#123-15** as presented by the Solicitor (*Resolution of the Board of Commissioners, on behalf of the Planning Department, and SEDA-COG authorizing the appointment of Kathy Jeremiah to the SEDA-COG Metropolitan Planning Organization (MPO) to fill the unexpired term of Patrick Mack ending December 31, 2017*).
- E. Motion to adopt **Resolution R#124-15** as presented by the Solicitor (*License Agreement between the Board of Commissioners, on behalf of the Department of Public Safety and Crown Castle USA, Inc. for the 911 radio project*). (Ratification)
- F. Motion to adopt **Resolution R#125-15** as presented by the Solicitor (*Agreement between the Board of Commissioners, on behalf of the Register and Records Office and Optical Storage Solutions, Inc. to provide software maintenance and support*).
- G. Motion to adopt **Resolution R#126-15** as presented by the Solicitor (*Contract between the Northumberland County Commissioners and WestLaw, a Thomson Reuter Business to provide online legal research services for several county departments*). (Ratification)
- H. Motion to adopt **Resolution R#127-15** as presented by the Solicitor (*Snow Removal Agreements between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer and the Boroughs of Milton and Mount Carmel and the Independence Fire Company for removal of snow from county bridges located in the Borough of Milton, Borough of Mount Carmel and the City of Shamokin*).
- I. Motion to adopt **Resolution R#128-15** as presented by the Solicitor (*Amendment of Lease Agreement between the County of Northumberland and the Northumberland County Anthracite Outdoor Adventure Area Authority contingent upon approval of the private tax sale captioned to CV-15-2124 and the other contingencies as contained in an Agreement of Sale between Northumberland County Tax Claims Bureau and Tri-City Development Corporation*).
- J. Motion to adopt **Resolution R#129-15** as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
1. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Cheryl Humes, Esquire.*

2. *Purchase of Service Agreement between Northumberland County Children and Youth Services and Robert J. Meacham, Psychologist.*
3. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded MH).*
4. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Community Services Group (CSG Base-funded MH Decision Support Center).*
5. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Sentry Services and Supports.*
6. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Keystone Service Systems, Inc. d/b/a Keystone Human Services North Central (Supportive Living and Mobile Psych. Rehab).*
7. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Networks for Training and Development, Inc.*
8. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northeast Counseling Services (Dr. Patalam Sriharsha, Psychiatrist).*
9. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and Northwestern Human Services of Pa. d/b/a Susquehanna Center (BH Rehabilitative Services).*
10. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (ID Services).*
11. *Contract Agreement between Northumberland County Behavioral Health and Intellectual/Developmental Services and York County Transportation Authority (BH Services).*
12. *Infants, Toddlers and Families Medicaid Waiver Contract Agreement between Northumberland County BH/IDS and Danville Child Development Center.*
13. *Infants, Toddlers and Families Medicaid Waiver Contract Agreement between Northumberland County BH/IDS and Alexandra Hovak.*
14. *Ratify: Northumberland County Early Intervention Services Report Fiscal Year 2014-2015.*
15. *Ratify: Northumberland County Certification Statement Human Services Non-Block Grant Report FY 2014-2015.*

The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.

25. OLD BUSINESS

26. NEW BUSINESS

***** PUBLIC INPUT *****

27. MOTION TO ADJOURN.