

# **NORTHUMBERLAND COUNTY COMMISSIONERS**

## **PUBLIC MEETING AGENDA**

***TUESDAY, DECEMBER 22, 2015***

***1:00 PM***

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENT MEDITATION.**

***\*\*\*Proclamations presented by Sheriff Robert Wolfe\*\*\****

**3. CITIZENS' INPUT – AGENDA ITEMS ONLY**

**4. A MOTION IS NEEDED TO APPROVE AND DISPENSE WITH THE READING OF THE MINUTES OF THE COMMISSIONERS' PUBLIC MEETING HELD ON TUESDAY, DECEMBER 1, 2015 AND THE SPECIAL PUBLIC MEETING HELD ON TUESDAY, DECEMBER 8, 2015.**

**5. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS PAYROLLS AS SUBMITTED BY THE FINANCE OFFICE FOR PAYROLL NO. 25 IN THE AMOUNT OF \$651,936.48 AND PAYROLL NO. 26 IN THE AMOUNT OF \$647,250.75.**

**6. A MOTION IS NEEDED TO PAY ALL COUNTY AND LIQUID FUELS BILLS AS SUBMITTED BY THE COUNTY CONTROLLER IN THE AMOUNT OF 3,205,357.81 FROM NOVEMBER 25<sup>TH</sup> TO DECEMBER 18<sup>TH</sup>, 2015.**

**7. A MOTION IS NEEDED AUTHORIZING PAYMENT OF \$177,024.31 FOR THE 2015 MEDICAL INSURANCE WAIVERS FOR HEALTH & WELFARE BENEFITS, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT. (*Ratification*)**

**8. ANNOUNCEMENTS:**

*A. A swearing-in-ceremony for the Northumberland County Elected Officials will be held on Monday, January 4, 2016, at 11:00 A.M. in the Northumberland County Courthouse, Courtroom #1, 201 Market Street, Sunbury, PA, followed by the reorganizational meetings of the Northumberland County Board of Commissioners, Retirement Board, Salary Board, Assessment Board of Appeals and Election Board to be held at 3:00 P.M. in the Northumberland County Administration Building, Public Meeting Room, 399 Stadium Drive, Sunbury, PA.*

*B. The first public meeting of the Northumberland County Board of Commissioners will be held on Tuesday, January 5, 2016 at 1:00 PM in the Northumberland County Administration Building, Public Meeting Room, 399 Stadium Drive, Sunbury, PA.*

*C. Beginning January 1, 2016 the new address of the Administration Center will be 399 Stadium Drive, Sunbury, PA 17801.*

**9. A MOTION IS NEEDED AUTHORIZING THE COMMISSIONERS TO SIGN THE STATE TAX EQUALIZATION BOARD VOUCHER FORM FOR TRANSFERS OF REAL ESTATE FOR THE MONTH OF NOVEMBER 2015, AS SUBMITTED BY THE ASSESSMENT OFFICE.**

**10. A MOTION IS NEEDED TO GRANT PERMISSION TO ADVERTISE FOR CLEANING SERVICES AT THE HUMAN SERVICES COMPLEX.**

**11. A MOTION IS NEEDED AUTHORIZING THE TAX CLAIMS BUREAU TO CONDUCT A PRIVATE SALE OF REAL ESTATE FOR THE FOLLOWING PROPERTIES WITH ALL SALES CONTINGENT UPON APPROVAL OF TAXING BODIES WHEREIN PROPERTIES ARE LOCATED:**

*A. Parcel #058-00-083-007 (32 acres) located in Upper Mahanoy Township*

*B. Parcel #028-00-072-077 (9.925 acres) located in Lower Augusta Township*

**12. A MOTION IS NEEDED TO ADOPT THE 2016 NORTHUMBERLAND COUNTY PAY SCHEDULE, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.**

**13. A MOTION IS NEEDED TO ACCEPT THE RESIGNATION OF MR. MARK GIESEN FROM THE BH/IDS ADVISORY BOARD EFFECTIVE JANUARY 1, 2016.**

**14. A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE LAND BANK AUTHORITY FOR A TWO YEAR TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2017. *Note: the terms of this authority run concurrent with the Housing Authority appointments.***

- A. James Boylan, Kulpmont*
- B. Thomas H. Diehl, Northumberland*
- C. Frank D. Marcinek, Coal Township*
- D. Nicholas Goretski, Kulpmont*
- E. Ronald Lentini, Kulpmont*

**15. A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE LAND BANK MUNICIPAL ADVISORY COMMITTEE (MAC) FOR A TWO YEAR TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2017. *Note: these individuals were selected by the communities:***

- A. Rich Mychak, Mount Carmel Township Representative*
- B. Robert M. Slaby, City of Shamokin Representative*

**16. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING INDIVIDUALS TO THE LOCAL EMERGENCY PLANNING COMMISSION (LEPC) FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2016 TO DECEMBER 31, 2016:**

**A. APPOINT:**

- 1. Ms. Catherine Polachek*
- 2. Mr. Stephen Puzio*
- 3. Mr. Jason Lehman*

**B. RE-APPOINT:**

- 1. Commissioner Representative*
- 2. Mr. David Bogovich*
- 3. Mr. Bill Brown*
- 4. Mr. Terry Brown*
- 5. Mr. James Chamberlain*
- 6. Mr. Stephen J. Jeffery*
- 7. Mr. Bernie Klusman*
- 8. Ms. Edna Reinard*
- 9. Mr. Fred Scharf*
- 10. Mr. Darwin Tobias*
- 11. Ms. Lori Smoogen*
- 12. Mr. Jason Zimmerman*

**17. A MOTION IS NEEDED TO RE-APPOINT MR. CHUCK HOPTA, JR. TO THE WYOMING VALLEY LEVEE RAISING MITIGATION BOARD FOR A ONE YEAR TERM BEGINNING JANUARY 1, 2016 TO DECEMBER 31, 2016.**

**18. A MOTION IS NEEDED TO APPOINT AND RE-APPOINT THE FOLLOWING CITIZENS TO THE NORTHUMBERLAND COUNTY AREA AGENCY ON AGING'S ADVISORY COUNCIL FOR A TWO YEAR TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2017.**

**A. APPOINT:**

*1. Ms. Patricia A. Rumberger*

**B. RE-APPOINT:**

*1. Ms. Pat Crone-Zalinski*

*2. Ms. Joan Kelley*

*3. Mr. Ed Nelson*

*4. Mr. James Poploskie*

*5. Ms. Jane Ressler-Sanders*

*6. Mr. Brian Ambrose*

*7. Ms. Maryann Grzybowski*

*8. Ms. Sandy Ressler*

*9. Ms. Stacy Stancavage*

**19. A MOTION IS NEEDED TO APPOINT THE FOLLOWING INDIVIDUALS TO THE NORTHUMBERLAND COUNTY PLANNING COMMISSION:**

*A. Mr. Patrick Mack, to a three year term beginning January 1, 2016 and ending on December 31, 2018.*

*B. Mr. Robert Kline, to a two year term beginning January 1, 2016 and ending on December 31, 2017.*

**20. A MOTION IS NEEDED ACKNOWLEDGING RECEIPT OF THE FOLLOWING REPORTS:**

*A. Tax Claims Bureau reported a total of \$150,250.80 collected in taxes for the period November 26<sup>th</sup> through December 21, 2015, as submitted by the Tax Claims Bureau.*

*B. Coal Royalty Report: Four operators reported collections of \$7,385.24 for the month of October 2015, as submitted by the County Engineer.*

*C. Assessment Change Report for the period of November 5, through December 1, 2015, as submitted by the Assessment Office.*

*D. Special Purpose Financial Statements for the Public Safety Emergency Telephone Act Program, for the years ended 2012, 2013 and 2014, as prepared by Klacik and Associates.*

**21. A MOTION IS NEEDED TO APPROVE CHANGE ORDER #3 FOR MOTOROLA SOLUTIONS IN THE AMOUNT OF \$149,525.22 FOR THE ONGOING 911 RADIO PROJECT, AS SUBMITTED BY THE DEPARTMENT OF PUBLIC SAFETY.**

22. A MOTION IS NEEDED AUTHORIZING THE ADJUSTMENT OF THE COUNTY'S MILEAGE REIMBURSEMENT RATE FROM THE 2015 RATE OF \$57.5 PER MILE TO THE 2016 RATE OF \$.54 PER MILE FOR USE OF PERSONAL VEHICLES WHILE ON APPROVED OFFICIAL COUNTY BUSINESS TO MIRROR THE RATE AS RECOGNIZED BY THE INTERNAL REVENUE SERVICE.
23. A MOTION IS NEEDED TO APPROVE A LETTER OF SUPPORT FOR THE DEVELOPMENT OF AFFORDABLE SENIOR APARTMENTS IN COAL TOWNSHIP IN COOPERATION WITH THE HOUSING AUTHORITY OF NORTHUMBERLAND COUNTY.
24. A MOTION IS NEEDED TO APPROVE THE LIST OF INDIVIDUALS NO LONGER EMPLOYED AND NEW HIRES FOR NORTHUMBERLAND COUNTY, AS SUBMITTED BY THE HUMAN RESOURCES DEPARTMENT.
25. A MOTION IS NEEDED TO REQUEST AN EXTENSION FROM DECEMBER 31, 2015 TO FEBRUARY 15, 2016 FOR THE HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT AGREEMENT, CONTRACT #C000051650, AS REQUESTED BY THE DIRECTOR OF PLANNING.
26. A MOTION IS NEEDED TO ACCEPT THE PROPOSAL FROM T&M ASSOCIATES, INC. FOR THE ENVIRONMENTAL OVERSITE DURING THE DEMOLITION AND CONSTRUCTION PHASE OF THE NEW PRISON PROJECT. (*Ratification*)
27. A MOTION IS NEEDED TO ADOPT THE FOLLOWING PROCLAMATIONS AND HONORARY LETTERS:
- A. Proclamations:
1. *Honoring Bernadette Chaundy and Deborah Kaleta on their retirement from the Sheriff's Office.*
- B. Wedding Anniversaries:
1. *Mr. & Mrs. Charles Wetzal, Shamokin—50<sup>th</sup> Wedding Anniversary*
  2. *Mr. & Mrs. Harold Shoemaker, Watsonstown—50<sup>th</sup> Wedding Anniversary*
28. A MOTION IS NEEDED TO AUTHORIZE THE PAYOFF OF THE 2015 TAX REVENUE ANTICIPATION NOTE, SERIES 2015 (TRAN) IN THE AMOUNT OF \$5 MILLION.
29. A MOTION IS NEEDED TO APPROVE THE FINAL 2016 NORTHUMBERLAND COUNTY BUDGET.

**30. A MOTION IS NEEDED TO APPROVE AND SIGN THE FOLLOWING WEATHERIZATION REPORTS:**

- A. Monthly Fiscal Status Reports for the Department of Energy for the months of September and October 2015.*
- B. Monthly Fiscal Statue Report for the Low Income Heat and Energy Assistance Program (LIHEAP) for the month of October, 2015.*

**31. SOLICITOR'S REPORT:**

- A. Motion to adopt Ordinance #O-05-15 as presented by the Solicitor (Ordinance for the Northumberland County Land Bank. The intent to adopt this ordinance was properly advertised according to law).*
- B. Motion to adopt Resolution R#144-15 as presented by the Solicitor (Intergovernmental Cooperation Agreement between the Northumberland County Land Bank, the City of Shamokin, the Borough of Mount Carmel, the Township of Mount Carmel, the Township of Coal, Shamokin Area School District and the Mount Carmel Area School District for the acquisition of vacant, abandoned, blighted and tax delinquent properties).*
- C. Motion to adopt Resolution R#145-15 as presented by the Solicitor (Commissioners – 2016 Tax Rates – General Millage).*
- D. Motion to adopt Resolution R#146-15 as presented by the Solicitor (Resolution of the Northumberland County Commissioners authorizing issuance of a Tax and Revenue Anticipation Note, Series 2016 in the maximum aggregate principal amount of \$10,000,000).*
- E. Motion to adopt Resolution R#147-15 as presented by the Solicitor (Resolution of the Northumberland County Board of Commissioners expressing the intention of the County to issue debt in the amount of \$21 million, in accordance with the Local Government Unit Debt Act; identifying a certain capital project (New Prison) to be financed).*
- F. Motion to adopt Resolution R#148-15 as presented by the Solicitor (Professional Services Agreement between the Northumberland County Commissioners and Suncom Industries, Inc. for cleaning services at the Human Services Complex, on a month to month basis). (ratification)*

- G.** Motion to adopt *Resolution R#149-15* as presented by the Solicitor (*Licensing Agreement between the Northumberland County Commissioners, on behalf of the Northumberland County Engineer, and Christopher Long for authorization to cut trees that are dead or fallen by natural forces*).
- H.** Motion to adopt *Resolution R#150-15* as presented by the Solicitor (*Coal Land Lease Agreements between the Northumberland County Commissioners, on behalf of the County Engineer and the following existing mining operators: Blue Ridge Mining, LLC, Clinton M. Wynn Mining, Fox Coal Company, Joseph E. Shingara Mining and Ken Snyder, Inc.*).
- I.** Motion to adopt *Resolution R#151-15* as presented by the Solicitor (*Application to Encumber Liquid Fuels Tax Funds between the Northumberland County Board of Commissioners, on behalf of the Northumberland County Engineer, and the Pennsylvania Department of Transportation for the rehabilitation of Northumberland County Bridge No. 73 located on 8<sup>th</sup> Street over Shamokin Creek in Shamokin*).
- J.** Motion to adopt *Resolution R#152-15* as presented by the Solicitor (*Amendment #2 to the Sub-grantee Agreement with Kulpmont-Marion Heights Joint Municipal Authority for the Pennsylvania Department of Community and Economic Development FFY 2012 Community Development Block Grant Program decreasing the amount of funding, as submitted by the Planning Department*).
- K.** Motion to adopt *Resolution R#153-15* as presented by the Solicitor (*Amendment #3 to the Sub-grantee Agreement with Kulpmont-Marion Heights Joint Municipal Authority for the Pennsylvania Department of Community and Economic Development FFY 2013 Community Development Block Grant Program decreasing the amount of funding, as submitted by the Planning Department*).
- L.** Motion to adopt *Resolution R#154-15* as presented by the Solicitor (*Lease Agreement between the Northumberland County Commissioners and Penn and Lisa Seiple for the leasing of a property located at 326 N. 2<sup>nd</sup> Street, Sunbury, to be used for storage*).  
(*ratification*)
- M.** Motion to adopt *Resolution R#155-15* as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Sheriff's Office, and Deborah Kaleta, for utilizing services with matters relating to the Sheriff's Office*).

- N. Motion to adopt *Resolution R#156-15* as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Sheriff's Office, and Bernadette Chaundy, for utilizing services with matters relating to the Sheriff's Office*).
- O. Motion to adopt *Resolution R#157-15* as presented by the Solicitor (*Purchase of Service Agreement between the Northumberland County Commissioners, on behalf of the Prothonotary's Office, and Pat Miller, for training services with matters relating to the Prothonotary/Clerk of Courts Office*).
- P. Motion to adopt *Resolution R#158-15* as presented by the Solicitor (*Intergovernmental Cooperation Agreement between the County of Northumberland and the City of Sunbury, for joining together for the development of the former Celotex/Moran Industries site located in the City of Sunbury*).
- Q. Motion to adopt *Resolution R#159-15* as presented by the Solicitor (*Commissioners – Budget Amendments as listed*):

<u>No.</u>	<u>Department</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Effect on Budget</u>
101-15	Weatherization	\$67,414	\$67,414	0	+\$54,467
122-15	Weatherization	\$83,013	\$83,013	0	+\$62,265

- R. Motion to adopt *Resolution R#160-15* as presented by the Solicitor (*Agreements, Amendments, Revisions, Grants, Leases and Reports between the Northumberland County Commissioners, on behalf of Human, Senior and Social Services and the following service providers as listed*):
- Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and VNA Private Duty, Inc.*
  - Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Helpmates, Inc.*
  - Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Peter McNeil, M.D.*
  - Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and VNA Health System d/b/a VNA Caring Center.*
  - Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Focus Health LLC.*
  - Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and County Homemakers, Incorporated d/b/a Northumberland County Homemakers.*

7. *Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Robert K. Varano, Esquire.*
8. *Addendum to Contract Agreement between Northumberland County Area Agency on Aging and Susquehanna Valley Home Health Care LLC.*
9. *Addendum to Contract Agreement for Services between Northumberland County Area Agency on Aging and Arcturus Home Care LLC a Limited Liability Company.*
10. *Agreement for Funding of Northumberland County Family Center between Northumberland County BH/IDS and Northumberland County Children and Youth Services Agency.*
11. *Northumberland County Drug and Alcohol Services Program SCA Personnel Roster (2014-2015).*
12. *Ratify: Revisions 2 and 3 for the Certification Statements County Human Services Non-Block Grant Report (FY 14/15).*
13. *Ratify: Behavioral Health and Developmental Services of Columbia, Montour, Snyder and Union Counties and Northumberland County BH/IDS Services.*
14. *County Human Services Plan Assurance of Compliance Fiscal Year 2015-2016.*

*The above Agreements, Amendments, Revisions, Grants, Leases and Reports are not with County employees, nor does the organizational contract list County employees as principals in their Corporation or on their Board of Directors.*

**32. OLD BUSINESS.**

**33. NEW BUSINESS.**

**\*\*\* PUBLIC INPUT \*\*\***

**34. MOTION TO ADJOURN.**