

Return to: Northumberland County Planning Commission  
 399 South Fifth Street, Suite 207  
 Sunbury, PA 17801  
 Phone 570-988-4220  
 Fax 570-988-4436

# NORTHUMBERLAND COUNTY APPLICATION FOR SUBDIVISION OR LAND DEVELOPMENT

**SUBJECT:** Request for review of a subdivision or Land Development under the Northumberland County Subdivision and Land Development Ordinance. This Application must be completed by the Applicant and submitted to the above address, along with a minimum of six (6) sets of plans, accompanying documents and the required fee (see reverse side).

**TO BE COMPLETED BY STAFF**

DATE OF SUBMISSION: \_\_\_\_\_ DOP: \_\_\_\_\_  
 REQUIRED FEE: \_\_\_\_\_  
 NUMBER OF PLANS SUBMITTED: \_\_\_\_\_

**TO BE COMPLETED BY APPLICANT**

Development Name (if applicable): \_\_\_\_\_ Municipality: \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Owner's Address: \_\_\_\_\_  
 Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Applicant's Address: \_\_\_\_\_  
 Architect/Engineer/Surveyor's Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Site Location Address \_\_\_\_\_

<p><b>TYPE OF REVIEW REQUESTED</b></p> <p><input type="checkbox"/> Unofficial Sketch  <input type="checkbox"/> Preliminary  <input type="checkbox"/> Final</p>	<p><b>TYPE OF PLAN</b></p> <p><input type="checkbox"/> Minor Subdivision – 5 lots or less  <input type="checkbox"/> Major Subdivision  <input type="checkbox"/> Add-on Subdivision  <input type="checkbox"/> Land Development</p>	<p><b>MUNICIPALITY</b></p> <p>Was plan submitted to the municipality :          Y_____ N_____</p>									
<p><b>PLAN INFORMATION</b></p> <p>Total Area (gross acres): _____          Acreage of Residual: _____          Ownership of Roads:  <input type="checkbox"/> Public <input type="checkbox"/> Private          Located in Floodway or Floodplain:  <input type="checkbox"/> Yes <input type="checkbox"/> No          Erosion/Sedimentation Control Plan:  <input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable</p>	<p><b>PROPOSED LAND USE / # OF LOTS</b></p> <p><input type="checkbox"/> Agriculture _____  <input type="checkbox"/> Single Family _____  <input type="checkbox"/> Townhouses _____  <input type="checkbox"/> Twin Units _____  <input type="checkbox"/> Apartments _____  <input type="checkbox"/> Mobile Homes _____  <input type="checkbox"/> Commercial _____  <input type="checkbox"/> Industrial _____  <input type="checkbox"/> Institutional _____  <input type="checkbox"/> Other _____</p>	<p><b>PROPOSED UTILITIES</b>  <i>(check appropriate boxes)</i></p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><i>Water</i></td> <td style="text-align: center;"><i>Sewer</i></td> </tr> <tr> <td>Public/Community</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>On-site</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>New sewage disposal or water supply proposed          Y_____ N_____</p> <p>HOP Y_____ N_____</p>		<i>Water</i>	<i>Sewer</i>	Public/Community	<input type="checkbox"/>	<input type="checkbox"/>	On-site	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Water</i>	<i>Sewer</i>									
Public/Community	<input type="checkbox"/>	<input type="checkbox"/>									
On-site	<input type="checkbox"/>	<input type="checkbox"/>									

**Sewage Planning**  
**Pennsylvania Department of Environmental Protection**  
**(Supporting Documentation Must Be Attached)**

DEP Approval Letter  
 DEP Request For Planning Waiver and Non-Building Declaration

**NOTE: No Plan Will Be Accepted Without The Sewage Planning Portion Completed**

The term "lot" as defined in the Northumberland County Subdivision and Land Development Ordinance includes a parcel, tract or area of and established by a plot or otherwise as permitted by law and to be used, developed or built upon as a unit.

**TIME LIMITATIONS:** The Northumberland County Planning Commission has ninety (90) days within which to review and render a decision on subdivision and land development plans once applications are officially filed in accordance with the Northumberland County Subdivision and Land Development Ordinance. The review period may be extended if requested by the applicant. When the time period has been stopped due to an incomplete application package, incorrect fee or other reasons, the time period will continue from the day in which the application package is deemed complete.

**FEE SCHEDULE**

The following fees shall apply to each land subdivision or land development submitted to the Northumberland County Planning Commission for review:

**FEES FOR SUBDIVISION/LAND DEVELOPMENT PLANS  
FEES EFFECTIVE MARCH 1, 2009**

Minor Subdivision	(1-5 lots): \$150.00 plus \$50.00 per lot
Major Subdivision	(5+ lots): \$500.00 plus \$50.00 per lot
Land Development	5,000 S.F. or Less - \$150.00 5,000 to 25,000 S.F. - \$300.00 25001 S.F. plus - \$300.00 plus \$10.00 for each 1000S.F.

**Checks should be made payable to: Northumberland County Planning Department**

PROJECT NARRATIVE (Briefly describe the project ): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, or we, acknowledge that all the information provided in this Application and in the Plan and documents are true and factual. I, or we, understand that false statements herein are made subject to the penalties of 18 PA CS-Section 4904, relating to unsworn falsification to authorities, and I or we, shall comply with all ordinances of Northumberland County as they apply.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Staff use only**

- Date Received by NCPC: \_\_\_\_\_  County Conservation District Date \_\_\_\_\_
- Review Completed By: \_\_\_\_\_  PennDOT Date \_\_\_\_\_
- Date of Review: \_\_\_\_\_  DEP Date \_\_\_\_\_
- Plan Number: \_\_\_\_\_  Emergency Services Date \_\_\_\_\_
- Date Action Taken: \_\_\_\_\_  County Engineer Date \_\_\_\_\_
- Revised 3/16/09  Other \_\_\_\_\_ Date \_\_\_\_\_