

Return to: Northumberland County Planning Commission
 399 South Fifth Street, Suite 207 Sunbury, PA
 17801
 Phone 570-988-4220
 Fax 570-988-4436

NORTHUMBERLAND COUNTY APPLICATION FOR SUBDIVISION OR LAND DEVELOPMENT

SUBJECT: Request for review of a subdivision or Land Development under the Northumberland County Subdivision and Land Development Ordinance. This Application must be completed by the Applicant and submitted to the above address, along with a minimum of six (6) sets of plans; accompanying documents and the required fee (see reverse side).	TO BE COMPLETED BY STAFF Date of Submission: _____ DOP: _____ Required Fee: _____ Number of plans submitted: _____
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TO BE COMPLETED BY THE APPLICANT

Development Name (if applicable): _____ Location: _____

Owner's Name: _____ Phone: _____

Owner's Address: _____

Applicant's Name: _____ Phone: _____

Applicant's Address: _____

Architect/Engineer/Surveyor's Name: _____

Address: _____ Phone: _____

Site Location Address: _____

TYPE OF REVIEW REQUESTED <input type="checkbox"/> Unofficial Sketch <input type="checkbox"/> Preliminary <input type="checkbox"/> Final	TYPE OF PLAN <input type="checkbox"/> Minor Subdivision – 5 lots or less <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Add-on Subdivision <input type="checkbox"/> Land Development	MUNICIPALITY Was plan submitted to the municipality: Yes _____ No _____
PLAN INFORMATION Total Area (gross acres): _____ Acreage of Residual: _____ Ownership of Roads: <input type="checkbox"/> Public <input type="checkbox"/> Private Located in Floodway or Floodplain: <input type="checkbox"/> Yes <input type="checkbox"/> No Erosion/Sedimentation Control Plan <input type="checkbox"/> Submitted <input type="checkbox"/> Not Applicable	PROPOSED LAND USE / # OF LOTS <input type="checkbox"/> Agriculture _____ <input type="checkbox"/> Single Family _____ <input type="checkbox"/> Townhouses _____ <input type="checkbox"/> Twin Units _____ <input type="checkbox"/> Apartments _____ <input type="checkbox"/> Mobile Homes _____ <input type="checkbox"/> Commercial _____ <input type="checkbox"/> Industrial _____ <input type="checkbox"/> Institutional _____ <input type="checkbox"/> Other _____	PROPOSED UTILITIES (check appropriate boxes) <div style="text-align: right; margin-bottom: 5px;"> Water Sewer </div> Public/Community <input type="checkbox"/> <input type="checkbox"/> On-site <input type="checkbox"/> <input type="checkbox"/> New sewage disposal or water supply proposed Yes _____ No _____ HOP Yes _____ No _____

Sewage Planning

Pennsylvania Department of Environmental Protection (Supporting Documentation Must Be Attached)

- DEP Approval Letter
- DEP Request for Planning Waiver and Non-Building Declaration

NOTE: No Plan Will Be Accepted Without the Sewage Planning Portion Completed

The term "lot" as defined in the Northumberland County Subdivision and Land Development Ordinance includes a parcel, tract or area of and established by a plot or otherwise as permitted by law and to be used, developed or built upon as a unit.

TIME LIMITATIONS: The Northumberland County Planning Commission has ninety (90) days within which to review and render a decision on subdivision and land development plans once applications are officially filed in accordance with the Northumberland County Subdivision and Land Development Ordinance, The review period may be extended if requested by the applicant. When the time period has been stopped due to an incomplete application package, incorrect fee or other reasons, the time period will continue from the day in which the application package is deemed complete.

Fee Schedule

The following fees shall apply to each land subdivision or land development submitted to the Northumberland County Planning Commission for review:

Fees for Subdivision/Land Development Plans
Fees Effective October 1, 2009

Minor Subdivisions -	(1-5 Lots) \$150.00 plus \$50.00 per lot
Major Subdivisions -	(5+ Lots) \$500.00 Plus \$50.00 per lot
Land Development -	5,000 Square Feet or less - \$150.00
	5,000 to 25,000 Square Feet - \$300.00
	25,001 Square Feet Plus - \$300.00 Plus \$10.00 for each 1,000 square feet

All residuals are considered a lot - \$50.00

The Planning Department will accept subdivision and land development plans only on the first and second Tuesday of each month from 9:00AM to 4:30PM. Exception: Plans for November due to holiday will be accepted on the first Wednesday and second Tuesday.

Checks should be made payable to: Northumberland County Planning Department

PROJECT NARRATIVE (Briefly describe the project): _____

I, or we, acknowledge that all the information provided in this Application and in the Plan and documents are true and factual. I, or we, understand that false statements herein are made subject of the penalties of 18 PA CS-Section 4909, relating to unsworn falsification to authorities, and I or we, shall comply with all ordinances of Northumberland County as they apply.

Signature: _____ Date: _____

Staff Use Only	
Date Received by NCPC: _____	<input type="checkbox"/> County Conservation District Date: _____
Review Completed By: _____	<input type="checkbox"/> Penn DOT Date: _____
Date of Review: _____	<input type="checkbox"/> DEP Date: _____
Plan Number: _____	<input type="checkbox"/> Emergency Services Date: _____
Date Action Taken: _____	<input type="checkbox"/> County Engineer Date: _____
Revised 10/1/09	<input type="checkbox"/> Other _____ Date: _____